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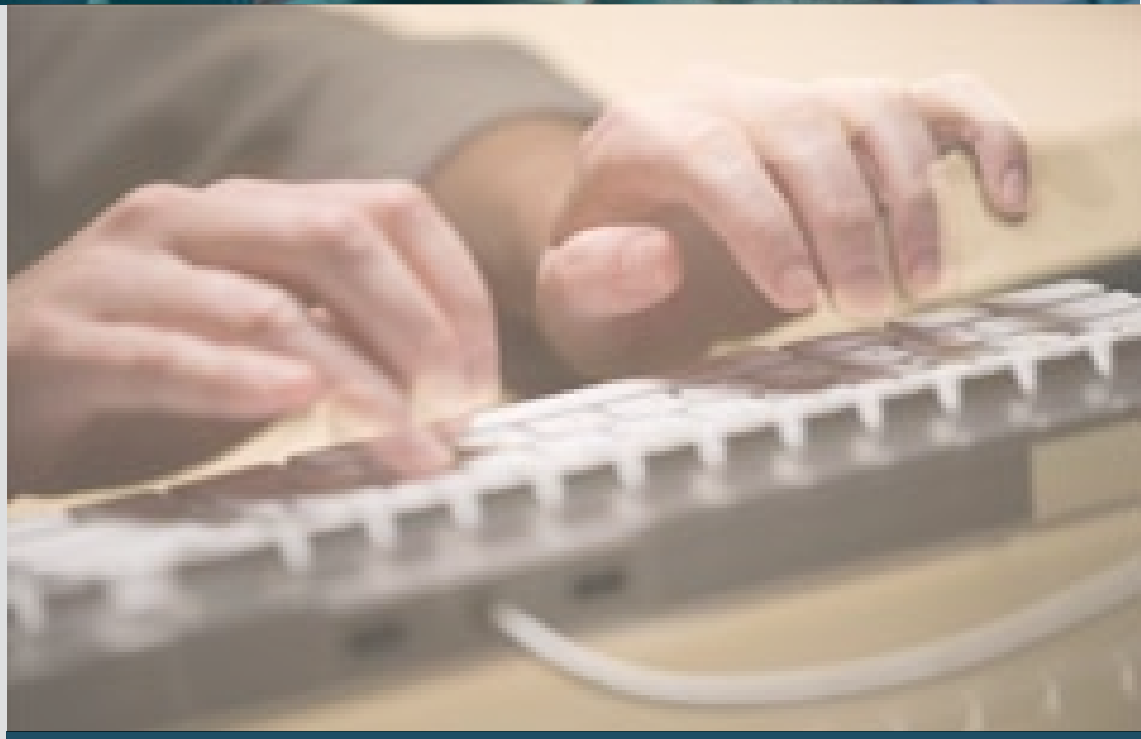

Together, we will address evolving threats to national security so that we can keep our nation and the warfighter safe.

Learn. Perform. Protect.

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Insider Threat (JC-CI101.06)
Integrating CI and Threat Awareness into your Security Program (CI010.16)
Introduction to Critical Program Information (CI120.16)
Thwarting the Enemy: Providing Counterintelligence and Threat Awareness to the Defense Industrial Base (CI111.16)

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Instructor-led Courses

DoD Security Specialist (GS101.01)
Security Awareness for Educators (SAFE) (GS103.01)

eLearning Courses

Antiterrorism Officer (ATO) Level II (GS109.16)
Developing a Security Education and Training Program (GS104.16)
Introduction to Risk Management (GS150.16)
Risk Management for DoD Security Programs (GS102.16)
Security Policies, Principles and Programs (GS140.16)

Curricula

DoD Security Specialist Online Curriculum (GS020.CU)

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Instructor-led Courses

Getting Started Seminar for New FSOs (IS121.01)
NISPOM Chapter 8 Implementation (IS302.01)
NISPOM Chapter 8 for Industry Seminar (IS197.01)

eLearning Courses

Business Structures in the NISP (IS051.16)
Essentials of Industrial Security Management (EISM) (IS002.18)
Facility Clearances in the NISP (IS140.16)
FSO Role in the NISP (IS021.06)
Industrial Security Facilities Database (ISFD) (IS111.06)
Introduction to Industrial Security (IS011.16)
Introduction to the National Industrial Security Program (NISP) Certification and Accreditation Process (IS100.16)
NISP Self-Inspection Course (IS130.16)
NISPOM Chapter 8 Requirements for Industry (IS201.16)
Safeguarding Classified Information in the NISP (IS109.16)
Transmission and Transportation for Industry (IS107.16)
Visits and Meetings in the NISP (IS105.16)

Curricula

FSO Orientation for Non-Possessing Facilities (IS020.CU)
FSO Program Management for Possessing Facilities (IS030.CU)

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Introduction to Industrial Security Podcast (IS011.PO)

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Information Security Orientation (IF101.01)
Information Security Management (IF201.01)
Information Security Seminar (Customized) (IF199.01)

eLearning Courses

Derivative Classification (IF103.16)
DoD Information Assurance Awareness (DS-IA101.06)
Introduction to Information Security (IF011.16)
Marking Classified Information (IF105.16)
Original Classification (IF102.16)
Personally Identifiable Information (PII) (DS-IF101.06)
Security Classification Guidance (IF101.16)
Transmission and Transportation for DoD (IF107.16)

Curricula

Information Security Management Curriculum (IF020.CU)

Podcasts

Introduction to Information Security Podcast (IF011.PO)
Original Classification Podcast (IF102.PO)

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International Programs Security Requirements (IPSRC) (FT108.01)

eLearning Courses

DoD Foreign Disclosure Orientation (GS190.06)
Introduction to DoD Foreign Disclosure (GS200.06)
Introduction to U.S Army Foreign Disclosure (GS201.06)
DAU - Contracting with Canada (CLC 050) (IN100.06)
DAU - Information Exchange Program, Army Specific RDT&E CLI 005 (IN105.06)
DAU - Information Exchange Program, DoD Generic for RDT&E CLI 004 (IN104.06)
DAU - Information Exchange Program, Navy Specific RDT&E CLI 006 (IN106.06)
DAU - International Armaments Cooperation, Part 1 CLI 001 (IN101.06)
DAU - International Armaments Cooperation, Part 2 CLI 002 (IN102.06)
DAU - International Armaments Cooperation, Part 3 CLI 003 (IN103.06)
DAU -Technology Transfer and Export Control Fundamentals CLM 036 (IN107.06)
DISAM - International Programs Security Requirements IPSR-OLL (IN112.06)
DISAM - Security Assistance Management Orientation SAM-OC (IN110.06)
DISAM - Security Cooperation Officer Orientation SCM-OC (IN111.06)

Curricula

U.S. Army Foreign Disclosure Officer Certification Curriculum (GS401.CU)
U.S. Army Foreign Disclosure Contact Officer Certification Curriculum (GS301.CU)
U.S. Army Foreign Disclosure Orientation (GS202.CU)

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OPSEC Analysis & Program Management (OPSE 2500)

eLearning Courses

Naval Sea Systems Command (NAVSEA) Operations Security (OPSEC) Awareness (GS120.16)
OPSEC Awareness for Military Members, DoD Employees and Contractors (GS130.16)
OPSEC Fundamentals (IO-OP101.16)

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DNI Adjudication Seminar - ICD 704 (FT106.01)
DoD Advanced Personnel Security Adjudications (PS301.01)
DoD Personnel Security Adjudications (PS101.01)
DoD Personnel Security Seminar (PS202.01)
JPAS/JCAVS Training for Security Professionals (PS123.01)
Personnel Security Seminar (Customized) - Adjudication (PS198.01)
Case Adjudication Tracking System (CATS) Seminar (PS133.01)
Personnel Security Seminar (Customized) JPAS (PS199.01)
DoD Personnel Security Management for Security Professionals (PS212.01)

eLearning Courses

e-QIP: e-QIP Overview (PS141.06)
e-QIP: Accessing and Navigating e-QIP (PS142.06)
e-QIP: Solutions to Common Issues (PS143.06)
e-QIP: Initiating Requests (PS144.06)
e-QIP: Reviewing and Approving Requests (PS145.06)
e-QIP: Program and Business Managers (PS146.06)
e-QIP: Managing User Data (PS147.06)
e-QIP: Managing Agency Data (PS148.06)
Introduction to DoD Personnel Security Adjudication (PS001.18)
Introduction to Personnel Security (PS113.16)
JPAS/JAMS Virtual Training for Security Professionals (PS124.06)
JPAS/JCAVS Virtual Training for Security Professionals (PS123.16)
Personnel Security Management (PS103.16)

Podcasts

Introduction to Personnel Security (AUDIO)(PS001.PO)

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Instructor-led Courses

DNI/SSC ICD 705 Physical Security Course (FT105.01)

eLearning Courses

Introduction to Physical Security (PY011.PO)
Lock and Key Systems (PY104.16)
Physical Security Measures (PY103.16)
Physical Security Planning and Implementation (PY106.16)
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Introduction to Physical Security (AUDIO)(PY099.PO)

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Introduction to Special Access Programs (SAPs) (SA101.01)
SAP Mid-Level Management (SA201.01)
SAP Security Awareness Seminar (SA110.01)
SAP Security Compliance Inspection Seminar (SA210.01)

eLearning Courses

SAP Overview (SA001.16)
SAP 2nd Tier Review (SA202.16)

Podcasts

Special Access Programs (SAP) Overview Podcast (SA001.PO)

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CDSE Training Resource for SPeD (SPED020.18)

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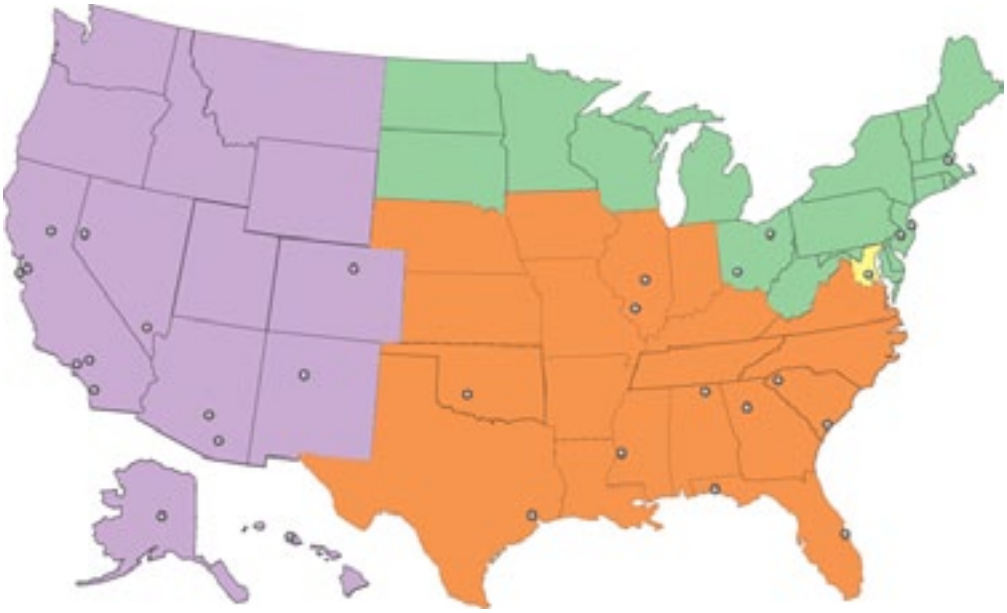
Western Region
Southern Region
Northern and Capital Region



Western Region
Southern Region
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Capital Region

DoD Security Specialist Curriculum
GS020.CU

Return

Overview

This curriculum identifies the prerequisite training requirements for attending the Department of Defense (DoD) Security Specialist Course, GS101.01. This program of study will provide individuals with a comprehensive introduction to the four major security disciplines (Information, Physical, Personnel, and Industrial Security) outlined in the DoD security programs. The intent of this online program of study is to provide the knowledge and skills to prepare individuals to effectively apply their understanding of the DoD security programs during their course of study while attending the instructor-led DoD Security Specialist Course.

Delivery

Web-Based Training

Length

35 hours

Target Audience

All newly assigned DoD civilian, military, and contractor personnel with duties as a security manager/specialist or performing security functions within a DoD Component Information Security Program. The curriculum is also suitable for training other security professionals such as: • Intelligence Officers/Analyst with additional duties as a Security Manager, • Declassification Specialist, • Program Managers, • Security Administrators, and • Program Security Managers.

Requirements

Successful completion of the courses listed below with a passing grade of 75 percent on course examinations:

- Introduction to Information Security (IF011.06)
- Original Classification (IF102.06)
- Derivative Classification (IF103.06)
- Marking Classified Information (IF105.06)
- Security Classification Guidance (IF101.06)
- Transmission and Transportation for DoD (IF107.06)
- Introduction to Physical Security, (PY011.06)
- Physical Security Measures (PY103.06)
- Risk Management for DoD Security Program (GS101.06)
- Introduction to Personnel Security Adjudications (PS001.08)
- Introduction to Personnel Security (PS113.06)
- Introduction to Industrial Security (IS011.06)
- Developing a Security Education & Training Program (GS104.06)
- OPSEC Fundamentals (IO-OP101.06)
- Lock and Key Systems (PY104.06)
- Special Access Programs (SAP) Overview (SA001.06)

Beginning on April 1, 2011 there will be 3 new prerequisites required to complete and pass before attending the instructor-led class:

- Security Policies, Principles and Programs (GS140.06)
- Storage Containers and Facilities (PY105.06)
- Physical Security Planning and Implementation (PY106.06)

System Requirements

Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Tools

Sign up for this curriculum

Note

SAP Overview (SA001.06) & Risk Management for DoD Security Programs (GS102.06) will require a passing grade of 80 percent on the course examination.

Facility Security Officer (FSO) Orientation for Non-Possessing Facilities Curriculum IS020.CU

Return

Overview

This program of study prepares individuals for the duties and responsibilities of a Facility Security Officer (FSO) in a contractor facility participating in the National Industrial Security Program (NISP). The FSO Orientation for FSOs at non-possessing facilities (facilities with no approved storage for classified material) complies with the training requirements stated in paragraph 3-102 of the National Industrial Security Program Operating Manual (NISPOM) (DoD 5220.22-M).

Registration

Separate registration is not required for each course and examination within the curriculum. Simply register for this curriculum and check off the appropriate box next to the course/examination that you have not completed. Once you click "Submit" you will automatically be registered for the courses/examinations in which you checked. When you have completed the requirements, you will be able to print a certificate of completion. You may also print certificates for individual courses you complete within the curriculum.

The Academy recommends that students complete the courses to prepare for taking associated examinations, but if students know the subject matter they may go directly to an examination.

Courses

- FSO Role in the NISP (IS021.06)
- Essentials of Industrial Security Management (EISM) Independent Study Course (IS002.08)

After completing the courses and examinations within a curriculum, students will be able to print a certificate for completing the curriculum.

Length

18 hours, 30 minutes (Includes EISM:15 hrs plus FSO Role in the NISP:3.5 hrs.)

Target Audience

The target audience for this training includes the following:

- Contractor Facility Security Officers
- Security Staff of cleared DoD contractors participating in the NISP

Requirements

Passing grade (75%) on EISM course exam (IS002.08) and completion of the FSO Role in the NISP online course (IS021.06) is required in order to print a certificate of successful completion.

Tools

Sign up for this curriculum

Additional Recommended Courses

Instructor-led Courses

Getting Started Seminar for New FSOs (IS121.01)
JPAS/JCAVS Training for Security Professionals (PS123.01)
NISPOM Chapter 8 Implementation (IS302.01)
Security Awareness for Educators (SAFE) (GS103.01)
Introduction to Special Access Programs (SAPs) (SA101.01)

Online Courses

Personally Identifiable Information (PII) (DS-IF101.06)
Derivative Classification (IF103.06)
Marking Classified Information (IF105.06)
Transmission and Transportation for Industry (IS107.06)
Introduction to Information Security (IF011.06)
Industrial Security Facilities Database (ISFD) (IS111.06)
NISPOM Chapter 8 Requirements for Industry (IS201.06)
Safeguarding Classified Information in the NISP (IS109.06)
Visits and Meetings in the NISP (IS105.06)

Facility Security Officer (FSO) Program Management for Possessing Facilities Curriculum IS030.CU

Return

Overview

This program of study prepares individuals for the duties and responsibilities of a Facility Security Officer (FSO) in a contractor facility participating in the National Industrial Security Program (NISP). The FSO Program Management for FSOs at Possessing Facilities (facilities with approved storage for classified material) complies with the training requirements stated in paragraph 3-102 of the National Industrial Security Program Operating Manual (NISPOM) (DoD 5220.22-M).

Registration

Separate registration is not required for each course and examination within the curriculum. Simply register for this curriculum and check off the appropriate box next to the course/examination that you have not completed. Once you click "Submit" you will automatically be registered for the courses/examinations in which you checked. When you have completed the requirements, you will be able to print a certificate of completion. You may also print certificates for individual courses you complete within the curriculum.

The Academy recommends that students complete the courses to prepare for taking associated examinations, but if students know the subject matter they may go directly to an examination.

Courses

- FSO Role in the NISP (IS021.06)
- Essentials of Industrial Security Management (EISM) Independent Study Course (IS002.08)
- Safeguarding Classified Information in the NISP (IS109.06)
- Derivative Classification (IF103.06)
- Marking Classified Information (IF105.06)
- Transmission and Transportation for Industry (IS107.06)

After completing the courses and examinations within a curriculum, students will be able to print a certificate for completing the curriculum.

Length

27 hours (This Includes time spent in the courses listed above.)

Target Audience

The target audience for this training includes the following:

- Contractor Facility Security Officers
- Security Staff of cleared DoD contractors participating in the NISP

Requirements

Passing grade (75%) on EISM course exam (IS002.08) and completion of the FSO Role in the NISP online course (IS021.06) is required in order to print a certificate of successful completion.

Tools

Sign up for this curriculum

Additional Recommended Courses

Instructor-led Courses

Getting Started Seminar for New FSOs (IS121.01)
JPAS/JCAVS Training for Security Professionals (PS123.01)
NISPOM Chapter 8 Implementation (IS302.01)
Security Awareness for Educators (SAFE) (GS103.01)
Introduction to Special Access Programs (SAPs) (SA101.01)

Online Courses

Personally Identifiable Information (PII) (DS-IF101.06)
Introduction to Information Security (IF011.06)
Industrial Security Facilities Database (ISFD) (IS111.06)
NISPOM Chapter 8 Requirements for Industry (IS201.06)
Visits and Meetings in the NISP (IS105.06)

Information Security Management (ISM) Curriculum
IF020.CU

Return

Description
This curriculum identifies the prerequisite training requirements for attending the mid-level Information Security Management Course, IF201.01. This online program of study will provide the individuals with a comprehensive understanding of policies and procedures of the Department of Defense (DoD) Information Security Program. The intent of this online program of study is to provide the knowledge and skills to prepare individuals to effectively apply their understanding of the DoD Information Security Program during their course of study while attending the instructor-led Information Security Management Course..

Delivery
Web-Based

Length
13 hours

Target Audience
DoD civilian, military, and contractor personnel with primary duty as an Information Security Specialist or Manager within a DoD Component Information Security Program, with a functional knowledge of the DoD Information Security Program. The curriculum is also suitable for training other security professionals such as:

- Part-time Information Security Specialist or Managers
- Declassification Specialist
- Program Managers
- Security Administrators
- Program Security Managers

Prerequisites
None

Requirements
Successful completion of the courses listed below with a passing grade of 75 percent on course examinations:

- Introduction to Information Security (IF011.06)
- Original Classification (IF102.06)
- Derivative Classification (IF103.06)
- Marking Classified Information (IF105.06)
- Security Classification Guidance (IF101.06)
- Transmission and Transportation for DoD (IF107.06)
- Developing a Security Education & Training Program (GS104.06)
- Special Access Programs (SAP) Overview (SA001.06)
- Security Policies, Principles and Programs (GS140.06)

System Requirements
Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Tools
Sign up for this curriculum

Note
SAP Overview will require a passing grade of 80 percent on the course examination.

U.S. Army Foreign Disclosure Officer Certification Curriculum
GS401.CU

Return

Overview

This curriculum provides basic foreign disclosure and certification to Department of Army (DA) personnel entrusted with the authority to disclose classified military information to foreign governments, international organizations, and coalition partners. Students acquire the skill and knowledge that will help them understand the laws, executive orders, policies, and procedures necessary for performing the duties of a certified Army Foreign Disclosure Officer (FDO). Foreign disclosure with allied and other friendly countries is an increasingly important part of our national security and Defense acquisition strategy. The curriculum requires the completion of the following courses and examinations.

- U.S. Army FDO - National Disclosure Policy Course
- U.S. Army FDO - Controlled Unclassified Information Course
- U.S. Army FDO - International Visits Course
- U.S. Army FDO - Foreign Liaison, Personnel Exchange and CCO Course
- U.S. Army FDO - Program Security Documents Course
- U.S. Army FDO - International Agreements Course
- U.S. Army FDO - International Programs Course
- U.S. Army FDO - International Transfers Course
- U.S. Army FDO - NATO Course
- U.S. Army FDO - Foreign Disclosure Officer Certification Final Examination

Delivery

Web-Based Training

Length

23 hours

Target Audience

DA military and civilian personnel requiring certification as an Army FDO

Prerequisites

Introduction to U.S. Army Foreign Disclosure (GS201.16)

Requirements

Completion of all nine modules and end of course examination. All courses exams must be completed with a score of 70% or better.

System Requirements

Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes

To function as a U.S. Army command or unit FDO after completing this certification training, personnel must be officially appointed on orders in accordance with paragraph 2-10, Army Regulation (AR) 380-10, Foreign Disclosure and Contacts With Foreign Representatives.

Tools

Sign up for this curriculum

U.S. Army Foreign Disclosure Contact Officer Certification Curriculum GS301.CU

Return

Overview

This program of study provides basic foreign disclosure and certification to Department of Army (DA) personnel designated to be Army Contact Officers. Contact Officers oversee and facilitate contacts, requests for information, consultations, access, and other activities of foreign nationals assigned to, or are visiting, a DA Component or subordinate organization. Students acquire the skill and knowledge that will help them understand the laws, executive orders, policies and procedures necessary to perform the duties of a certified Contact Officer. The curriculum requires the completion of the following courses and examinations.

- National Disclosure Policy (GS301.16)
- Controlled Unclassified Information (GS302.16)
- International Visits (GS303.16)
- Foreign Liaison, Personnel Exchange and CCO (GS304.16)
- Program Security Documents (GS305.16)
- Foreign Disclosure for the Contact Officer Final Examination (GS301.06)

Delivery

Web-Based Training

Length

13 hours

Target Audience

DA military and civilian personnel requiring certification as an Army Contact Officer

Prerequisites

Introduction to U.S. Army Foreign Disclosure (GS201.06)

Requirements

Completion of all five modules and end of course examination. All courses exams must be completed with a score of 70% or better.

System Requirements

Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes

Contact Officer responsibilities are outlined in Army Regulation (AR) 380-10, Foreign Disclosure and Contacts with Foreign Representatives.

Tools

Sign up for this curriculum

U.S. Army Foreign Disclosure Orientation Curriculum
GS202.CU

Return

Overview

This curriculum helps personnel gain familiarity with the Department of the Army (DA) Foreign Disclosure Program. Students learn how foreign disclosure affects Army operations and activities. It helps students understand the laws, executive orders, and policies and procedures necessary for performing the critical task of foreign disclosure. Foreign Disclosure with allied and other friendly countries is an increasingly important part of our national security and Defense acquisition strategy. International armaments cooperation, in its many forms, enhances interoperability, stretches declining recognition that coalitions are the preferred way for U.S. forces to confront major regional and global security issues. This requires that the United States share technology, classified military information, and controlled unclassified information with allies, other friendly countries, and coalition partners.

Registration

Separate registration is not required for each course and examination within the curriculum. Simply register for this curriculum and check off the appropriate box next to the course/examination that you have not completed. Once you click "Submit" you will automatically be registered for the courses/examinations in which you checked. When you have completed the requirements, you will be able to print a certificate of completion. You may also print certificates for individual courses you complete within the curriculum.

The Academy recommends that students complete the courses to prepare for taking associated examinations, but if students know the subject matter they may go directly to an examination.

Courses

- Introduction to U.S. Army Foreign Disclosure (GS201.06)
- U.S. Army Foreign Disclosure Orientation (GS202.16)

After completing the courses and examinations within a curriculum, students will be able to print a certificate for completing the curriculum.

Delivery

Web-Based Training

Length

2 hours, 30 minutes

Target Audience

DA military, civilian, and contractor personnel who require a general overview of the Army Foreign Disclosure Program. This includes administrative and technical personnel, personnel with little or no experience with foreign disclosure, and others designated as part-time foreign disclosure officers or foreign disclosure representatives.

Tools

Sign up for this curriculum

Antiterrorism Officer (ATO) Level II
GS109.16

GENERAL SECURITY

Description: This course provides students with the appropriate background, skills, and abilities to qualify as an Antiterrorism Officer (ATO) for a command or organization. The course examines ATO roles and responsibilities, vulnerability and threat assessments, creating and executing antiterrorism (AT) programs, preparing AT plans, resource management, and AT training. Successful completion of this course qualifies individuals to conduct Level 1 AT briefings.

Delivery: Web-Based Training

Length: 10 minutes (Introduction); 13 hours, 30 minutes (All Modules)

Target Audience: AT program managers of DoD and field activities who otherwise cannot attend a Service-sponsored course. Students must have a Government (.mil or .gov) e-mail address in their STEPP profile to be approved for enrollment.

Clearance Requirements: None

Registration: The course includes the Introduction and Modules 1-5. Separate registration is not required for each module and course examination within the course. The modules must be completed in numerical order. Students will not be able to enter the next module until all screens on the current module have been visited and completed. The following modules must be completed as part of the completion of this course.

- Introduction
- The ATO
- AT Awareness
- Department of Defense (DoD) AT Program
- Case Studies
- Vulnerability Exercise
- Final Examination

Prerequisites: None

Requirements: Passing grade (75%) on exam (GS109.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 5.5 or above with JAVA and JavaScript enabled.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Business Structures in the NISP Course IS051.16

INDUSTRIAL SECURITY

Return

Description: Enables the student to recognize the business structure of any facility participating in the National Industrial Security Program (NISP) and obtain key information from business records relevant to the facility being cleared in the NISP. The course covers the most common business structures IS Reps encounter when processing a company for a facility clearance.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DSS Industrial Security Specialists, Facility Security Officers, and others working in the NISP.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (IS051.06) at end of course in order to print a certificate of successful completion.

System Requirements: Internet Explorer 5.5 or above with JAVA and JavaScript enabled.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IS051.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

OMNI intermedia awards

**In 2008, this course won 2 bronze Omni Awards.
One for the Government Category
and one for the Educational Category.
http://www.omniawards.com/winnerscircle.html**

HORIZON INTERACTIVE AWARDS

**In 2009, this course won 2 bronze Horizon Awards.
One for the Government Category
and one for the Training Category.**

Case Adjudication Tracking System (CATS) Seminar PS133.01

PERSONNEL SECURITY

Description: This seminar provides an overview of the Case Adjudication Tracking System (CATS). Students will acquire the skills and fundamentals necessary for navigating within CATS and its various roles. The seminar covers a basic working knowledge of how to create cases in CATS, upload documents, transfer cases for review, and make adjudication determinations. The seminar includes hands-on exercises that allow participants to navigate various windows within CATS and practice specific actions to perform desired functions. The intent of the seminar is to provide the basic knowledge required to work effectively within the system.

Delivery: Instructor-led

Length: 8 hours

Target Audience: DoD civilian, military, and contractor personnel requiring an overview of CATS, including administrative and technical personnel as well as security personnel with little or no experience in the adjudication process. Ideally, students should be working as adjudicators or in an administrative or system administrator capacity.

Clearance Requirements: None

Prerequisites: None

Requirements: Full-time attendance and participation in all sessions.

Notes: CDSE accepts requests to conduct this seminar offsite and will work with host activities to schedule course dates. Enrollment is on a first-come, first-serve basis and is open to organizations in the geographic area.

Course Schedule:
Currently, no courses are scheduled.

Instructor-led Course

Tools
- Contact the course manager

DAU - Contracting with Canada CLC 050 IN100.06

INTERNATIONAL SECURITY

Description: The Contracting with Canada module is related to the policies and procedures used when dealing and contracting with Canadian companies. Canada and the United States share many common goals and the North American defense industrial base is a strategic and strong demonstration of that. By taking this tutorial, which has been developed with the assistance of the CCC (Canadian Commercial Corporation), the Government of Canada's international contracting agency responsible for U.S. defense contracting in Canada, you will see that contracting with Canadian companies is not only acceptable but also efficient and effective.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: Contracting Officers

Clearance Requirements: None

Prerequisites: None

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course

eLearning Course

DAU - Information Exchange Program, Army Specific RDT&E CLI 005 IN105.06

INTERNATIONAL SECURITY

Description: This module ensures that all required acquisition workforce personnel comprehend Army specific IEP annex development, coordination, negotiation and execution changes in policy and procedures.

This training module includes:

- Introduction to Army Specific IEP
- The Army specific IEP requirements
- The use of U.S. Army International Online (IOL)IAC agreements, annexes and activities development, coordination and management system for developing the Templates for the IEP Annex Package, and
- IEP Army IEP decentralization of the IEP annex development, coordination, negotiation and conclusion process.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: • Acquisition Workforce • Engineers and Scientists, especially potential IEP Technical Project Officers (TPOs) and Associate TPOs. • International Cooperative Programs Specialists. • Foreign Disclosure Officers. • Lawyers and others involved with IEP

Clearance Requirements: None

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course

eLearning Course

DAU - Information Exchange Program, DoD Generic for RDT&E CLI 004 INTERNATIONAL SECURITY IN104.06

Description: This module ensures that all required acquisition workforce personnel comprehend Army specific IEP annex development, coordination, negotiation and execution changes in policy and procedures.

This training module includes:

- Introduction to Army Specific IEP
- The Army specific IEP requirements
- The use of U.S. Army International Online (IOL)IAC agreements, annexes and activities development, coordination and management system for developing the Templates for the IEP Annex Package, and
- IEP Army IEP decentralization of the IEP annex development, coordination, negotiation and conclusion process.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: • Acquisition Workforce • Engineers and Scientists, especially potential IEP Technical Project Officers (TPOs) and Associate TPOs. • International Cooperative Programs Specialists. • Foreign Disclosure Officers. • Lawyers and others involved with IEP

Clearance Requirements: None

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course

eLearning Course

DAU - Information Exchange Program, Navy Specific RDT&E CLI 006 IN106.06

INTERNATIONAL SECURITY

Return

Description: This Navy-specific Information Exchange Program (IEP)is a one-hour training module offered to ensure that acquisition workforce members understand the Navy-specific procedures for implementing the Department of Defense's IEP, why they should participate in the IEP, and how to execute IEP information exchanges.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: • Acquisition Workforce • Engineers and Scientists, especially potential IEP Technical Project Officers (TPOs) and Associate TPOs • International Cooperative Programs Specialists. • Foreign Disclosure Officers • Lawyers involved with IEP, and • Navy IPO IEP Professionals

Clearance Requirements: None

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

eLearning Course

Tools
- Sign up for this course

DAU - International Armaments Cooperation (IAC) Part 1 CLI 001 IN101.06

INTERNATIONAL SECURITY

Description: This module ensures that all required acquisition workforce personnel comprehend Army specific IEP annex development, coordination, negotiation and execution changes in policy and procedures. This training module includes:

- Introduction to Army Specific IEP,
- The Army specific IEP requirements
- The use of U.S. Army International Online (IOL)IAC agreements, annexes and activities development, coordination and management system for developing the Templates for the IEP Annex Package, and
- IEP Army IEP decentralization of the IEP annex development, coordination, negotiation and conclusion process.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: • Acquisition Workforce • Engineers and Scientists, especially potential IEP Technical Project Officers (TPOs) and Associate TPOs. • International Cooperative Programs Specialists. • Foreign Disclosure Officers. • Lawyers and others involved with IEP

Clearance Requirements: None

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course

eLearning Course

DAU - International Armaments Cooperation (IAC) Part 2 CLI 002 IN102.06

INTERNATIONAL SECURITY

Return

Description: This module forms part two of a three-part curriculum focused on International Armaments Cooperation. The learner should complete module one before taking module two. Each module in the International Armaments Cooperation series prepares learners to complete instructor-led, classroom-based modules conducted by the Defense Acquisition University. Students are encouraged to complete each of the three modules in order for maximum benefit. The average cumulative time for each module completion is 2 hours.

This module has been revised to:

- Update the International Agreements' and the Foreign Comparative Testing (FCT) program's policies and processes.
- Reflect the newly entitled and revamped Defense Research, Development, Test and Evaluation (RDT&E) Information Exchange Program (IEP).
- Expand Defense Personnel Exchanges and Assignments Lesson beyond the Engineer and Scientists Exchange Program (ESEP) to also include the Administrative and Professional Personnel Exchange Program (APEP) and Cooperative Programs/Projects Personnel (CPP) program.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: This module is primarily intended for acquisition workforce personnel and other DoD personnel who may be responsible for or play some role in international cooperative programs.

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course

eLearning Course

DAU - International Armaments Cooperation (IAC) Part 3 CLI 003 IN103.06

INTERNATIONAL SECURITY

Description: The International Armaments Cooperation (IAC) Part 3 is the final in a three-part curriculum focused on International Armaments Cooperation. Learners should complete modules one and two before taking part three. Each module in the International Armaments Cooperation series prepares learners to complete instructor-led, classroom-based modules conducted by the Defense Acquisition University. Students are encouraged to complete each of the three modules in order to receive maximum benefit.

This reconstructed module updates lessons on:

- Defense Trade and Industrial Cooperation
- Cooperative Logistics, and
- Replaces the lesson on international environmental cooperation with an important lesson on Security and Technology Transfer Requirements for IAC

This course is based on the Department of Defense (DoD) Handbook entitled International Armaments Cooperation Handbook.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: This module is primarily intended for acquisition workforce personnel and other DoD personnel who may be responsible for or play some role in international cooperative programs.

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course

eLearning Course

DAU - Technology and Export Control Fundamentals CLM 036 IN107.06

INTERNATIONAL SECURITY

Description: This module is intended to provide awareness of:

- Fundamentals of Technology Transfer and Export Control
- International Security and Program Protection o Planning Process
- Role of the Program Manager

Delivery: Web-Based Training

Length: 2 hours

Target Audience: Program managers Acquisition officers Contracting officers

Clearance Requirements: None

Requirements: This course is offered through the Defense Acquisition University (DAU). After you register through STEPP, click the "Start" button and you will be directed to the DAU website and learning management system to register for the course.

System Requirements: The following minimum specifications are required to successfully take courses:

Internet Access; Internet Explorer 6.0+; Java Runtime Environment (Versions 1.5.0_07+ with the exceptions of 1.6.0_01 and 1.6.0_10);Active X controls enabled for Flash, Java and Shockwave; Adobe Acrobat Reader 8+; Adobe Flash 8+

Other requirements for some courses:

Shockwave Player 10+; Microsoft Media Player; Power Point 2003+

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course

eLearning Course

DNI/SSC ICD 705 Physical Security Course FT105.01

PHYSICAL SECURITY

Return

Description: The ICD 705 Physical Security course prepares you to implement the construction and security protection standards required for all U.S. Government facilities or U.S. Government sponsored contractor facilities where Sensitive Compartmented Information (SCI) or Special Access Program (SAP) material may be stored, used, discussed and/or processed. Discussion includes planning and defining requirements, site selection, design, construction, certification and accreditation, operations, and disposal. You will discuss current physical security concerns of their respective organizations and brainstorm solutions.

Delivery: Instructor-led

Length: 5 days

Target Audience: Federal government civilians, military personnel and government contractors responsible for the physical planning and implementation of SCI and SAP facilities.

Clearance Requirements: Secret - Advisable to review DCID 6/9 "Manual for Physical Security Standards for Sensitive Compartmented Facilities (SCIFs)" prior to course.

Prerequisites: Knowledgeable of DCID 6/9, "Manual for Physical Security Standards for Sensitive Compartmented Facilities (SCIFs)."

Requirements: Full-time attendance and participation in all sessions.

Number of Students Per Course: 48

Notes: Student access information must be documented in JCAVS (Joint Clearance Access Verification System). This seminar is a product of the DNI Special Security Center. Questions and registration can be handled by calling 571-204-6536 or by emailing dni-ssc-training@dni.gov.

Course Schedule:

June 6-10, 2011	Linthicum, MD
July 11-15, 2011	Linthicum, MD

Instructor-led Course

Tools

- Contact the course manager

Derivative Classification
IF103.16

INFORMATION SECURITY

Description: Explains how to derivatively classify national security information from a classification management perspective. The course discusses the responsibilities associated with derivatively classifying information; describes the process and methods for derivatively classifying information; identifies authorized sources to use when derivatively classifying information and explains how to apply authorized sources, through derivatively classifying information based on the concepts of "contained in,""revealed by," and compilation.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD civilian, military, and contractor personnel who are responsible for derivatively classifying national security information.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on the final examination (IF103.06) in order to print a certificate of successful completion.

System Requirements: Adobe Flash Player 8.0 or above.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Developing a Security Education and Training Program GS104.16

GENERAL SECURITY

Return

Description: This course is an interactive Web-based course. The course provides a thorough understanding of the DoD and National Industrial Security Program (NISP) policy requirements, best practices and instructional methods for developing and implementing a security education and training program. After completing this course, the student will be familiar with the requirements for security education and training program and the knowledge to develop a program at student location.

Delivery: Web-Based Training

Length: 2 hours, 30 minutes

Target Audience: DoD civilian, military and contractor personnel who have responsibility for developing and maintaining a security education and training program.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on examination at end of course allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

DISAM - International Programs Security Requirements IPSR-OL IN112.06

INTERNATIONAL SECURITY

Description: The International Programs Security Requirements Course On-Line (IPSR-OL) course covers the principles and procedures that facilitate international technology transfer, export controls, and foreign disclosure. Specific lessons discuss the acquisition process for international program security, controlled unclassified and foreign government information the National Disclosure Policy and the International Traffic in Arms Regulations (ITAR). The export approval and license process is covered along with the role of the Defense Security Service (DSS). Other topics include visits and assignments of foreign nationals, Multinational Industrial Security Working Group (MISWG) documents, Committee on Foreign Investment in the United States (CFIUS) and Foreign Ownership, Control or Influence (FOCI), and the transfer of classified information.

Delivery: This course is delivered online by the Defense Institute of Security Assistance Management (DISM). By selecting the link for this course, you will be leaving STEPP for another learning management system at another organization.

Length: 12 lessons; 24 hours

Target Audience: All DoD personnel responsible for negotiating, overseeing, managing, executing or otherwise participating in international activities.

Clearance Requirements: N/A

Prerequisites: None

Requirements: U.S. government personnel; Prospective military and civilian students in the military departments and Department of Defense should register through STEPP, click the "Start" button and you will be directed to the DISAM website to register for the course.

System Requirements: A PC running Macintosh and UNIX operating systems are not supported), or newer systems; a broadband internet connection (i.e. DSL/cable); dial-up connection is NOT recommended because of bandwidth. Internet Explorer 5.0 or higher (or a compatible browser) with JavaScript enabled. A monitor capable of 800 X 600 resolutions or better. Adobe Acrobat Reader, latest version. Macromedia Flash Player version 6 or higher. Windows 95/98/ME with 64 Mb RAM or Windows 2000/NT with 128 Mb RAM (Macintosh)

Course Schedule:
This course is available year-round.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

DISAM - Security Assistance Management Orientation SAM-OC IN110.06

INTERNATIONAL SECURITY

Description: SAM-OC is an on-line distance learning course that contains 7 lessons on topics in functional areas of security assistance management. In progressing through each lesson the student will be able to view graphics with key instructional points; listen to the instructor narrate text and address points on a graphic; and follow along by reading the text of the instructor's remarks at the bottom of the screen.

Delivery: This course is delivered online by the Defense Institute of Security Assistance Management (DISM). By selecting the link for this course, you will be leaving STEPP for another learning management system at another organization.

Length: Seven lessons; 24 hours

Target Audience: SAM-OC is an entry-level course designed primarily for personnel who are new to the Security Assistance (SA) field, or who perform security assistance duties on a part-time basis.

Clearance Requirements: N/A

Prerequisites: None

Requirements: U.S. government personnel; Prospective military and civilian students in the military departments and Department of Defense should register through STEPP, click the "Start" button and you will be directed to the DISAM website to register for the course.

System Requirements: A PC running Windows 98/ME/XP/Vista with 128Mb RAM, 512Mb recommended, (Macintosh and UNIX operating systems are not supported), or newer systems. An internet connection (ISDN or better recommended). Internet Explorer6.0 or later (Netscape Navigator is not supported at this time) with JavaScript enabled. A 256-color monitor capable of a resolution of 1024 X 768. Macromedia Flash Player version 7 or higher, version 9 is recommended.

Notes: U.S. and international defense industry personnel: Tuition cost for the SAM-OC course is $400.00. Register through STEPP, click the "Start" button and you will be directed to the DISAM website to register and complete/submit the on-line registration form. Industry personnel are admitted on receipt of a completed registration form and tuition fee. The preferred method of payment is by wire transfer.

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course
- Contact the course manager

eLearning Course

DISAM - Security Cooperation Officer Orientation SCM-OC IN111.06

INTERNATIONAL SECURITY

Description: The purpose of the Security Cooperation Officer's Orientation Courses (SCM-OC) are to provide interim orientation on security cooperation/assistance to DoD personnel on orders to serve in a security cooperation organization (SCO) overseas and who are unable to attend DISAM prior to deployment.

Delivery: This course is delivered online by the Defense Institute of Security Assistance Management (DISM). By selecting the link for this course, you will be leaving STEPP for another learning management system at another organization.

Length: 8 lessons; 20-25 hours

Target Audience: This course was developed especially for military personnel deploying to security assistance assignments in Pakistan, Afghanistan, Iraq, and Lebanon ("PAIL" countries), but is also applicable to other countries.

- Personnel assigned to Defense Attaché Offices (DAOs) overseas who manage security assistance programs part-time.
- Foreign Service Nationals (FSNs) who serve in SCOs overseas.

Clearance Requirements: N/A

Prerequisites: None

Requirements: U.S. government personnel; Prospective military and civilian students in the military departments and Department of Defense should register through STEPP, click the "Start" button and you will be directed to the DISAM website to register for the course.

System Requirements: A PC running Windows 98/ME/XP/Vista with 128Mb RAM, 512Mb recommended, (Macintosh and UNIX operating systems are not supported), or newer systems. An internet connection (ISDN or better recommended). Internet Explorer6.0 or later (Netscape navigator is not supported at this time) with JavaScript enabled. A 256-color monitor capable of a resolution of 1024 X 768. Macromedia Flash Player version 7 or higher, version 9 is recommended.

Course Schedule:
This course is available year-round.

Tools
- Sign up for this course
- Contact the course manager

eLearning Course

DNI Adjudication Seminar - ICD 704
FT106.01

PERSONNEL SECURITY

Return

Description: Prepare you to make adjudicative decisions consistent with ICD 704 requirements. We will provide approaches to enhance best practices and reciprocity across the Intelligence Community and DoD organizations authorized to grant access and adjudicate for Sensitive Compartmented Information. We will explain the adjudication process and what needs to be considered to upgrade an individual to another clearance and/or access level. Also an excellent seminar for a security professional who wants to understand the process behind adjudication decisions.

Delivery: Instructor-led

Length: 4 and 1/2 days

Target Audience: Personnel performing background checks, clearance upgrades and adjudications. Also to enhance knowledge for the well rounded career security professional.

Clearance Requirements: Secret - Advisable to review ICD 704 prior to attending course.

Prerequisites: None

Requirements: Full-time attendance and participation in all sessions.

Number of Students Per Course: 40

Notes: Student access information must be documented in JCAVS (Joint Clearance Access Verification System). This seminar is a product of the DNI Special Security Center. Questions and registration can be handled by calling 571-204-6536 or by emailing dni-ssc-training@dni.gov.

Course Schedule:

Sep 12-16, 2011	Linthicum, MD
Oct 31 - Nov 4, 2011	Linthicum, MD

Instructor-led Course

Tools

- Contact the course manager

DoD Advanced Personnel Security Adjudications PS301.01

PERSONNEL SECURITY

Return

Description: This course provides in-depth study of adjudication policy guidelines and the basis for and application of due process in unfavorable personnel security determinations. The course emphasizes evaluation and resolution of complex multiple and sensitive issue cases, the actions as well as agencies and related requirements involved.

Delivery: Instructor-led

Length: 4 and 1/2 days

Target Audience: DoD civilian (GS-11 level and above) and military personnel assigned to an adjudicative facility who adjudicate for assignment to sensitive positions and access to collateral and SCI program information. Also open to adjudicators at the senior GS-9 level, subject to approval of their Central Adjudication Facility (CAF), and other DoD and non-DoD personnel on a space available basis. Nominations for attendance must be made through, and approved by, the head of the student's CAF or designee.

Clearance Requirements: None

Prerequisites: Successful completion of the DoD Personnel Security Adjudications (PS101.01) course and currently performing in an adjudicative or related position for the past 12 months, with at least 6 months of on-the-job experience after successfully completing the DoD Personnel Security Adjudications Course.

Requirements: Full-time attendance and participation in all sessions. Passing grade of 75% on performance exercises and course exams.

Number of Students Per Course: 16

Course Schedule:

Jun 6-10, 2011	Linthicum, MD
Aug 8-12, 2011	Linthicum, MD

Tools

- Sign up for this course
- Contact the course manager

Instructor-led Course

Watch a video from the instructor

DoD Foreign Disclosure Orientation GS190.06

INTERNATIONAL SECURITY

Description: This course helps personnel gain familiarity with the Department of Defense (DoD) Foreign Disclosure Program. Students learn how foreign disclosure of classified military information affects and enhances DoD operations and activities. The course also helps students understand the laws, executive orders, and policies and procedures necessary for performing the critical task of foreign disclosure. Foreign Disclosure with allied and other friendly countries is an increasingly important part of our national security and defense acquisition and operational strategies. International armaments cooperation, in its many forms, enhances interoperability, stretches declining Defense budgets, and preserves Defense industrial capabilities. Equally important is the recognition that coalitions are the preferred way for U.S. forces to confront major regional and global security issues. This requires the United States consider the national security benefits of sharing technology, classified military information, and controlled unclassified information with allies, other friendly countries, and coalition partners.

Delivery: Web-Based Training

Length: 2 hours, 30 minutes

Target Audience: DoD civilian, military, and contractor personnel who require a basic understanding of foreign disclosure in the international security environment, specifically in international programs, coalition operations, and activities that involve the disclosure of U.S. classified military information (CMI) to foreign governments and international organizations.

Prerequisites: None

Requirements: Completion of course examination to earn a certificate of completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

Notes: This course is especially suited for DoD personnel who require an understanding of foreign disclosure but do not execute duties as a Foreign Disclosure Officer (FDO), Foreign Disclosure Representative (FDR), or Contact Officer.

DoD Information Assurance Awareness
DS-IA101.06

INFORMATION SECURITY

Description: This web-based product provides expanded modules and topics to reflect the constant changing world of information assurance as it relates to information technology. The user is introduced to the principles of IA, its evolution, IA-related policies and laws, and critical infrastructure protection (CIP). The training explains the differences between threats and vulnerabilities and provides information regarding the insider threat, social engineering, and peer-to-peer applications. The user is presented with the concept of Malicious Code, including its impacts and the methods it uses to infect information systems. Important guidelines for ensuring a secure system, defining classification levels for DoD information, to include personally identifiable information (PII), and outlining your role as a user in protecting this information is also provided. The course also introduces the threats associated with identity theft, spyware, phishing, and how you can protect yourself, in addition to, providing security tips to practice in your daily routine to increase your home computer security.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD civilians, military members, and contractors using DoD information and information systems. This is required training for all DSS employees and contractors.

System Requirements: Internet Explorer 6.0, Flash 8.0 or higher, DSL (32 KB/s) or better Internet connection.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

DoD Personnel Security Adjudications PS101.01

PERSONNEL SECURITY

Return

Description: This course covers the fundamentals of the personnel security program such as history, laws, and regulations; personnel security investigations; security clearances; and sensitive positions. Students discuss the role of adjudicators along with investigative, counterintelligence, and law enforcement personnel in the personnel security program. Students also review the process for making personnel security determinations through consistent application of policy guidelines. Through coursework, students learn how to identify adjudicative issues requiring further investigation and actions involved in making unfavorable personnel security determinations. This course contains extensive exercises in identifying and resolving personnel security issues.

Delivery: Instructor-led

Length: 8 and 1/2 days

Target Audience: Department of Defense (DoD) civilian (GS 5-7 level) and military personnel assigned to an adjudication facility who adjudicate for eligibility for assignment to sensitive positions and/or access to collateral and Sensitive Compartmented Information (SCI) program information. Nominations for attendance must be made through and approved by the head of a student's Central Adjudication Facility (CAF) or designee.

Clearance Requirements: Secret - Student clearance eligibility and access information must be documented in the Joint Clearance Access Verification System (JCAVS).

Prerequisites: Successful completion of the Introduction to DoD Personnel Security Adjudication (PS001.18/PS001.08) course and exam.

Requirements: Full-time attendance and participation in all sessions. Students must earn a 75 percent grade average on course exams and performance exercises.

Number of Students Per Course: 25

Notes: IF STEPP DOES NOT RECOGNIZE PREREQUISITE COURSES, EMAIL INFO TO: CDSE.Registrar.Support@dss.mil

Course Schedule:

May 10-20, 2011	Linthicum, MD
Jul 12-22, 2011	Linthicum, MD
Sep 13-23, 2011	Linthicum, MD

Instructor-led Course

Tools

- Sign up for this course
- Contact the course manager

Watch a video from the instructor

DoD Personnel Security Seminar
PS202.01

PERSONNEL SECURITY

Return

Description: This course reviews the management practices and procedures required to administer the Department of Defense (DoD) Personnel Security Program (PSP). The course also identifies the types personnel security investigations (PSIs) that DoD uses and those duties and position designations associated with each PSI. It outlines administrative procedures for preparing and submitting electronic request for PSIs. In addition, the course reviews adjudicative guidelines used for determining eligibility and explores the requirements for reporting adverse information, and identifies requirements and procedures for granting interim/temporary eligibility. This course includes a full JPAS/JCAVS demo on the functionality of JPAS/JCAVS.

Delivery: Instructor-led

Length: 28 hours

Target Audience: DoD civilian, military, and contractor personnel performing personnel security duties.

Prerequisites: None

Number of Students Per Course: 25; Maximum: 40

Clearance Requirements: None

Requirements: Full-time attendance and participation in all sessions

Notes: CDSE accepts requests to conduct this seminar offsite and will work with host activities to schedule course dates. Enrollment is on a first-come, first-serve basis and is open to organizations in the geographic area.

Course Schedule:

Jun 21-24, 2011	Ft Leavenworth, KS
Aug 23-26, 2011	Robins AFB, GA
Sep 27-30, 2011	Buckley AFB, CO

Instructor-led Course

Tools

- Sign up for this course
- Contact the course manager

Watch a video from the instructor

DoD Security Specialist
GS101.01

GENERAL SECURITY

Description: This entry level course introduces the student to security disciplines, policies, procedures, and their interaction and implementation as they apply to the Department of Defense (DoD) Security Specialist career field. The course provides a common body of knowledge that promotes understanding of the scope, importance, and interdependency of the information, physical, industrial, personnel, communications, operations security programs, and other specialized areas. The intensive curriculum relates the programs to the installation level and demonstrates interrelationships. The course integrates programs through discussion, study, and exercises in security management, inspections and oversight, and education and training.

Delivery: Instructor-led

Length: 9 days

Target Audience: Newly assigned civilian, military, or contractor security personnel performing primary duties in security functions; or DoD civilian, military, or contractor personnel performing security duties requiring fundamental understanding of DoD security disciplines and their inter-relationship. Other federal agency security specialists may be nominated by their agency headquarters to attend the course.

Clearance Requirements: Secret – Student clearance eligibility access information must be documented in the Joint Clearance Access Verification System (JCAVS).

Number of Students Per Course: 42

Requirements: Successful completion of the courses listed below with a passing grade of 75 percent on course examinations.

Prerequisites: Completion of the DoD Security Specialist Curriculum (GS020.CU).

Notes: Prerequisite requires completion of the following courses:

- Introduction to Information Security (IF011.06)
- Original Classification (IF102.06)
- Derivative Classification (IF103.06)
- Marking Classified Information (IF105.06)
- Security Classification Guidance (IF101.06)
- Transmission and Transportation for DoD (IF107.06)
- Introduction to Physical Security, (PY011.06)
- Physical Security Measures (PY103.06)
- Risk Management for DoD Security Program (GS101.06)
- Introduction to Personnel Security Adjudications (PS001.08)
- Introduction to Personnel Security (PS113.06)
- Developing a Security Education & Training Program (GS104.06)

Course Schedule:

May 10-19, 2011	Shaw AFB, SC
Jul 12 - 21, 2011	WPAFB, OH
Aug 16-25, 2011	Vicksburg, MS
Sep 13 - 22, 2011	Linthicum, MD

Tools
- Sign up for this course
- Contact the course

Return

Instructor-led Course

Watch a video from the instructor

IF STEPP DOES NOT RECOGNIZE PREREQUISITE COURSES, EMAIL INFO TO: CDSE.Registrar.Support@dss.mil

- Introduction to Industrial Security (IS011.06)
- OPSEC Fundamentals (IO-OP101.06)
- Lock and Key Systems (PY104.06)
- SAP Overview (SA001.06)

Beginning on April 1, 2011 there will be 3 new prerequisites required to complete and pass before attending the instructor-led class.

- Security Policies, Principles and Programs (GS140.06)
- Storage Containers and Facilities (PY105.06)
- Physical Security Planning and Implementation (PY106.06)

e-QIP: Overview
PS141.06

PERSONNEL SECURITY

Return

Description: ** Recommend all e-QIP users complete this course. ** This course provides a high-level overview of the purpose, history, and benefits of the e-QIP system. It outlines the various types of investigations, roles, forms, and processes required for using e-QIP. It is primarily aimed at new system users and/or individuals new to Personnel Security. The course includes knowledge checks to ensure knowledge capture and retention.

Delivery: Web-Based Training

Length: 25 minutes

Target Audience: All e-QIP users.

Clearance Requirements: None

Prerequisites: None

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

e-QIP: Accessing and Navigating in e-QIP
PS142.06

PERSONNEL SECURITY

Description: ** Recommend all e-QIP users complete this course. ** This course teaches students how to access, log into, and navigate the e-QIP system. The course includes walkthroughs with knowledge checks and practical exercises that allow students to practice configuring Web browsers and accessing e-QIP.

Delivery: Web-Based Training

Length: 25 minutes

Target Audience: All e-QIP users.

Clearance Requirements: None

Prerequisites: None

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

e-QIP: Solutions to Common Issues
PS143.06

PERSONNEL SECURITY

Description: ** Recommend all e-QIP users complete this course. ** This lesson focuses on how to respond to common applicant issues. It also instructs the user on various methods for conducting e-QIP case searches. The course includes walkthroughs with knowledge checks and practical exercises. Participants complete tasks in a virtual e-QIP environment and navigate various screens to practice specific procedures.

Delivery: Web-Based Training

Length: 30 minutes

Target Audience: This course is recommend for all e-QIP users.

Clearance Requirements: None

Prerequisites: e-QIP Overview (PS141.06); Accessing and Navigating e-QIP (PS142.06).

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

e-QIP: Initiating Requests
PS144.06

PERSONNEL SECURITY

Return

Description: ** Recommend e-QIP Initiators complete this course. ** This lesson teaches learners the tasks involved in initiating investigation requests in e-QIP. The course includes walkthroughs with knowledge checks and practical exercises. Learners complete tasks in a virtual e-QIP environment and navigate various screens to practice specific procedures.

Delivery: Web-Based Training

Length: 40 minutes

Target Audience: This course is recommend for individuals assigned the e-QIP role of Initiator.

Clearance Requirements: None

Prerequisites: e-QIP Overview (PS141.06); Accessing and Navigating e-QIP (PS142.06); and Solutions to Common Issues (PS143.06).

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

e-QIP: Reviewing and Approving Requests PS145.06

PERSONNEL SECURITY

Description: ** Recommend e-QIP Reviewers and Approvers complete this course. ** This course covers the fundamentals of reviewing and approving e-QIP requests as well as the Reviewer's and Approver's roles and responsibilities in the process. The course includes walkthroughs with knowledge checks and practical exercises. Participants complete tasks in a virtual e-QIP environment and navigate various screens to practice specific procedures.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: This course is recommend for individuals assigned the e-QIP role of Reviewer and Approver.

Clearance Requirements: None

Prerequisites: e-QIP Overview (PS141.06); Accessing and Navigating e-QIP (PS142.06); Solutions to Common Issues (PS143.06); and Initiating Requests (PS144.06).

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

e-QIP: Program and Business Managers PS146.06

PERSONNEL SECURITY

Return

Description: ** Recommend e-QIP Program and Business Managers complete this course. ** This lesson focuses on functional features available to Program Managers and Business Mangers in e-QIP. The course includes walkthroughs with knowledge checks and practical exercises. Participants complete tasks in a virtual e-QIP environment and navigate various screens to practice specific procedures.

Delivery: Web-Based Training

Length: 25 minutes

Target Audience: This course is recommended for individuals assigned the e-QIP role of Program and Business Manager.

Clearance Requirements: None

Prerequisites: e-QIP Overview (PS141.06); Accessing and Navigating e-QIP (PS142.06); Solutions to Common Issues (PS143.06); Initiating Requests (PS144.06); and Reviewing and Approving Requests (PS145.06).

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

e-QIP: Managing User Data
PS147.06

PERSONNEL SECURITY

Description: **Recommend e-QIP User Administrators complete this course.** This lesson focuses on the tasks involved with creating and managing agency user accounts in e-QIP as performed by the User Administrator. The course includes walkthroughs with knowledge checks and practical exercises. Participants complete tasks in a virtual e-QIP environment and navigate various screens to practice specific procedures.

Delivery: Web-Based Training

Length: 30 minutes

Target Audience: This course is recommended for individuals assigned e-QIP role of User Administrators and Agency Help Desk.

Clearance Requirements: None

Prerequisites: e-QIP Overview (PS141.06); Accessing and Navigating e-QIP (PS142.06); Solutions to Common Issues (PS143.06); Initiating Requests (PS144.06); Reviewing and Approving Requests (PS145.06); and Program and Business Manager (PS146.06).

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

e-QIP: Managing Agency Data
PS148.06

PERSONNEL SECURITY

Description: **Recommend e-QIP Agency Administrators complete this course.** This lesson focuses on the tasks involved with establishing an agency's hierarchy and managing groups in e-QIP as performed by the Agency Administrator. The course includes walkthroughs with knowledge checks and practical exercises. Participants complete tasks in a virtual e-QIP environment and navigate various screens to practice specific procedures.

Delivery: Web-Based Training

Length: 30 minutes

Target Audience: This course is recommended for individuals assigned the e-QIP role of User Administrator; Agency Help Desk; and Agency Administrators.

Clearance Requirements: None

Prerequisites: e-QIP Overview (PS141.06); Accessing and Navigating e-QIP (PS142.06); Solutions to Common Issues (PS143.06); Initiating Requests (PS144.06); Reviewing and Approving Requests (PS145.06); Program and Business Manager (PS146.06; and Managing User Data (PS147.06).

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Essentials of Industrial Security Management (EISM) Independent Study Course IS002.18

INDUSTRIAL SECURITY

Return

Description: Covers basic National Industrial Security Program (NISP) requirements with emphasis on contractor responsibilities. The course includes lessons on the NISP, the NISP Operating Manual (NISPOM), facility security clearances, the personnel security process, reporting requirements, procedures for visitors, briefings, surveys, and security inspections. Access to the NISPOM is required.

Delivery: Web-Based Training

Length: 15 hours

Target Audience: Facility Security Officers (FSOs) and security personnel of contractor facilities cleared under the NISP. Also appropriate for U.S. Government personnel and their contractors with an official need, and DSS or cognizant security agency personnel and their contractors with an official need.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on course exam (IS002.08) in order to print a certificate of successful completion.

System Requirements: Adobe Acrobat Reader

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IS002.08) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Certificates:
FSO Orientation for Non-Possessing Facilities Curriculum (IS020.CU) - View this Curriculum

FSO Program Management for Possessing Facilities Curriculum (IS030.CU) - View this Curriculum

FSO Role in the NISP
IS021.06

INDUSTRIAL SECURITY

Return

Description: Describes the role of the FSO in the National Industrial Security Program (NISP). The course also identifies resources available to FSOs which enable them to successfully perform in this role.

Delivery: Web-Based Training

Length: 3 hours, 30 minutes

Target Audience: Facility Security Officers (FSOs) and security personnel of contractor facilities cleared under the NISP. Also appropriate for U.S. government personnel and their contractors with an official need; and DSS or cognizant security agency personnel and their contractors with an official need.

Clearance Requirements: None

Prerequisites: None

Requirements: Students must view all of the screens and complete all activities in the course in order to print a certificate of successful completion.

System Requirements: Adobe Flash Player 8.0 or above

Notes: This course is a pivotal component of the FSO Curricula.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

HORIZON INTERACTIVE AWARDS

In 2009, this course won 2 bronze Horizon Awards. One for the Government Category and one for the Training Category.

Certificates:
FSO Orientation for Non-Possessing Facilities Curriculum (IS020.CU) - View this Curriculum

FSO Program Management for Possessing Facilities Curriculum (IS030.CU) - View this Curriculum

Getting Started Seminar for New FSOs
IS121.01

INDUSTRIAL SECURITY

Return

Description: This course provides new Facility Security Officers (FSOs) the opportunity to apply fundamental National Industrial Security Program (NISP) requirements in a collaborative classroom environment and develop a network of professional associates. Topics discussed are based on material presented in the prerequisite course, FSO Role in the NISP (IS021.06).

Delivery: Instructor-led

Length: 1 day

Target Audience: New Facility Security Officers (FSOs) and assistant FSOs.

Clearance Requirements: None

Prerequisites: Successful completion of the FSO Role in the NISP (IS021.06).

Requirements: Full-time attendance at all sessions and participation in practice exercises.

Number of Students Per Course: 70

System Requirements: N/A

Notes: Currently, this seminar is offered in-residence. Participation is optional and not required to meet the training requirement stated in paragraph 3-102 of the National Industrial Security Operating Manual (NISPOM, DoD 5220.22-M).

Course Schedule:

May 23, 2011	Niceville, FL
Jun 14, 2011	Linthicum, MD
Jul 12, 2011	Linthicum, MD
Sep 26, 2011	Linthicum, MD

Instructor-led Course

Tools

- Sign up for this course
- Contact the course manager

Industrial Security Facilities Database (ISFD) IS111.06

INDUSTRIAL SECURITY

Description: Provides step-by-step instructions on the use of the Industrial Security Facilities Database (ISFD). Students practice populating and manipulating the ISFD in a virtual classroom environment that simulates all the functionality of the real-time database.

Delivery: Web-Based Training

Length: 5 hours

Target Audience: Federal Government employees and contractors working in the Industrial Security Program that requiring access to ISFD.

Clearance Requirements: None

Prerequisites: None

Requirements: None

System Requirements: Internet Explorer 5.5 or above with JAVA and JavaScript enabled.

Notes: This training is for instructional purposes only and not meant to dictate policy.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Information Security Management
IF201.01

INFORMATION SECURITY

Return

Description: This ***mid-level*** course provides the student with a comprehensive understanding of policies and procedures of the Department of Defense (DoD) Information Security Program. Lessons emphasize security classification, downgrading and declassification, safeguarding (access and dissemination control, accountability, security storage, disposal and destruction, and transmission), violations and compromises, security education, and program oversight. Students can discuss ideas, issues, problems, and possible solutions with key representatives of those executive branch organizations responsible for the Information Security Program. The intent of this course is to provide knowledge and skills for students to effectively implement and/or oversee DoD Information Security Program policies and guidance.

Delivery: Instructor-led

Length: 7 days

Target Audience: DoD civilian, military, and contractor personnel with primary duty as a information security specialist or manager within a DoD Component Information Security Program. The course is also appropriate for part-time information security specialists or managers, persons requiring the course as part of their training in an Information Security Management career field, and Federal employees with responsibilities related to information security. Students are expected to have a functional working knowledge of the DoD Information Security Program.

Clearance Requirements: Secret – Student clearance eligibility and access information must be documented in the Joint Clearance Access Verification System (JCAVS).

Prerequisites: The Information Security Management Curriculum (IF020.CU)

Requirements: Students must earn 80% of the total possible points in the course calculated from scores on practical exercises, quizzes and a final examination.

Number of Students Per Course: 50

Notes: CDSE accepts requests to conduct this course offsite and will work with sponsoring activities to schedule course dates. If space is available, host organizations are asked to accept students from other locations. Joint sponsorship among activities in a common geographic area is encouraged. Enrollment is on a first-come, first-serve basis.

The Information Security Course is transitioning to a blended learning environment, which means that students will be required to successfully complete additional online courses before attending instructor-led training. Future development of courses will increase online opportunities and enhance instructor-led training through hands-on facilitated practical application.

Course Schedule:

Jun 21-29, 2011	Stuttgart, GE
Aug 02-10, 2011	Linthicum, MD

Instructor-led Course

Tools

- Sign up for this course
- Contact the course manager

Watch a video from the instructor

Information Security Orientation
IF101.01

INFORMATION SECURITY

Description: Introduces personnel to the Department of Defense (DoD) Information Security Program. Students acquire the skills and knowledge necessary to successfully work with classified information at their components. This course covers the fundamentals of the Information Security Program and provides a basic working knowledge of how information is properly classified, marked, disseminated, transmitted, downgraded, and declassified. The minimum requirements for safeguarding classified information against unauthorized disclosure, and reporting security violations and suggestions for establishing activity security practices are also discussed. The intent of this course is to provide the basic knowledge required to work effectively within the DoD Information Security Program.

Delivery: Instructor-led

Length: 2 days

Target Audience: Civilian, military, and contractor personnel who require an overview of the DoD information Security Program. This includes administrative and technical personnel, security personnel with little or no experience with information security, and others designated as part-time security managers or unit security coordinators. Ideally, students should work with classified information and have various responsibilities for everyday protection of classified information.

Clearance Requirements: None

Prerequisites: None

Requirements: Full-time attendance and participation in all sessions.

Number of Students Per Course: Varies

Notes: The CDSE accepts requests to conduct this course off-site and will work with sponsoring activities to schedule course dates. If space is available, host organizations are asked to accept students from other locations. Joint sponsorship among activities in a common geographic area is encouraged.

Course Schedule:
June 7-8, 2011 Ft. Leonard Wood, MO

Tools
- Contact the course manager

Return

Instructor-led Course

Watch a video from the instructor

Information Security Seminar (Customized)
IF199.01

Return

Description: Meets specific information security training needs of a requesting organization. The content, location and/or format (resident, mobile or video teleconferencing) of this training is determined by the requester.

Delivery: Instructor-led

Length: Varies

Target Audience: Military, civilian, and contractor personnel as identified by the sponsoring organization.

Clearance Requirements: None

Prerequisites: None.

Requirements: Requirements will be established by the sponsoring organization.

Number of Students Per Course: The number of students per class will be established by the sponsoring organization.

Notes: The CDSE accepts requests to conduct this course off-site and will work with sponsoring activities to schedule course dates. If space is available, host organizations are asked to accept students from other locations. Joint sponsorship among activities in a common geographic area is encouraged.

Course Schedule:
Currently, no courses are scheduled.

Instructor-led Course

Tools
- Contact the course manager

Insider Threat
JC-CI101.06

COUNTERINTELLIGENCE

Return

Description: One of the most dangerous security threats today is insider threat. This course, presented by the Joint Counterintelligence Training Academy, describes the impact of insider threat to the Department of Defense and shows how to recognize and report it.

Delivery: Web-Based Training

Length: 30 minutes

Target Audience: DoD Professionals

Clearance Requirements: None

Prerequisites: None

Requirements: None

System Requirements: Internet Explorer 6.0 or above with JavaScript and TLS 1.0 Enabled.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Integrating CI and Threat Awareness into your Security Program
CI010.16

COUNTERINTELLIGENCE

Return

Description: This course provides a thorough understanding of how counterintelligence (CI) and threat awareness are essential components of a comprehensive security program. The course provides an overview of the elements of a cleared facility or unit security program that includes identifying the purpose of a CI and threat awareness program; identifying CI and threat awareness policy requirements for industry and Department of Defense (DoD) personnel; role of the DSS Counterintelligence (CI) Office; use of the analytical risk management process; identifying key types of threats and common methods of collection operations; recognizing types of information most likely to be targeted by espionage; identifying types of information that should be reported; and appropriate reporting requirements and procedures.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD military, civilian, and contractor security professionals (Facility Security Officers) and practitioners responsible for developing and maintaining a security program for their unit or facility.

Prerequisites: None

Requirements: Passing grade (75%) on exam (CI010.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (CI010.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

International Programs Security Requirement Course (IPSRC) FT108.01

INTERNATIONAL SECURITY

Return

Description: Covers the principles and procedures that facilitate international technology transfer, export controls, and foreign disclosure. Specific lessons discuss the acquisition process for international program security, controlled unclassified and foreign government information, the National Disclosure Policy (NDP), and the International Traffic in Arms Regulations (ITAR). The export approval and license process is covered along with the role of the Defense Security Service (DSS). Other topics include the transfer of classified information, visits and assignments of foreign nationals, Multinational Industrial Security Working Group (MISWG) documents, the Committee on Foreign Investment in the United States (CFIUS), and Foreign Ownership, Control or Influence (FOCI).

Delivery: Instructor-led

Length: 3 days

Target Audience: U.S. Government employees (civilian and military) and defense industry personnel. In all cases, students must be U.S. citizens and programmed for or assigned to positions with responsibility for an international program.

Clearance Requirements: None

Prerequisites: None

Requirements: Full-time attendance and participation in all sessions.

Notes: This course is a product of the Office of the Secretary of Defense (Policy). Detailed information, schedules and on-line registration can be accessed at http://www.disam.dsca.mil or obtained from the IPSRC Registrar at 937-255-8371. Limited alternate contact: DISAM Registrars at (937) 255-4144.

Course Schedule:
Currently, no courses are scheduled.

Instructor-led Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to DoD Foreign Disclosure GS200.16

INTERNATIONAL SECURITY

Description: This course introduces personnel to the Department of Defense (DoD) Foreign Disclosure Program. Students acquire knowledge concerning the basic concepts of foreign disclosure in international cooperative and operational environments, specifically in international programs and activities that involve disclosure of U.S. classified military information (CMI) to foreign governments and international organizations. In addition, this course introduces the National Security and National Military Strategies of the United States and their impact on foreign disclosure decisions.

Delivery: Web-Based Training

Length: 30 minutes

Target Audience: DoD civilian, military, and contractor personnel who require a general overview of the DoD Foreign Disclosure Program. Prospective audience also includes administrative and technical personnel, personnel with little or no experience with foreign disclosure, and others designated as part-time foreign disclosure officers or foreign disclosure representatives.

Prerequisites: None

Requirements: None

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

Notes: This course is a prerequisite for the DoD Foreign Disclosure Officer Certification Course, the Contact Officer Certification Course, and the DoD Foreign Disclosure Orientation Course.

Introduction to DoD Personnel Security Adjudication Course PS001.18

PERSONNEL SECURITY

Return

Description: This course has been updated from it's formally named course - DoD Personnel Security Adjudications Independent Study Course.

Explains DoD Personnel Security Program basics and introduces several key concepts covered in the resident DoD Personnel Security Adjudications (PS101.01) course. This course is prerequisite training for persons approved to attend the DoD Personnel Security Adjudications Course (PS101.01).

Delivery: Web-Based Training

Length: 3 hours

Target Audience: DoD civilian, military, and contractor personnel who perform personnel security adjudication and personnel security management.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing score of 75 percent on the final examination (PS001.08) allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final examination (PS001.08) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to U.S. Army Foreign Disclosure GS201.06

INTERNATIONAL SECURITY

Description: This introduction introduces the basic concepts of foreign disclosure in the international security environment, specifically in international programs and activities that involve the disclosure of United States (U.S.) classified military information (CMI) to foreign governments and international organizations. In addition, this course introduces the National Security and National Military Strategies of the United States, and how they impact foreign disclosure decisions.

Delivery: Web-Based Training

Length: 30 minutes

Target Audience: DA military, civilian, and contractor personnel who require a general overview of the Army Foreign Disclosure Program. This includes administrative and technical personnel, personnel with little or no experience with foreign disclosure, and others designated as part-time foreign disclosure officers or foreign disclosure representatives.

Clearance Requirements: None

Prerequisites: None

Requirements: None

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0).

Notes: This course is a prerequisite for the Army Foreign Disclosure Officer Certification Course, the Contact Officer Certification Course and the Army Foreign Disclosure Orientation Course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to Industrial Security
IS011.16

INDUSTRIAL SECURITY

Description: This course is an interactive Web-based course. The course provides an introduction to the Department of Defense (DoD) Industrial Security Program. The course presents the legal and regulatory basis for the program and how the program is implemented throughout DoD. This course includes an overview of DoD implementation of the National Industrial Security Program (NISP) and discussion of including in contracts security requirements that are outside the scope of NISP.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: DoD Industrial Security Specialists, DSS Industrial Security Representatives, Contractor Facility Security Officers (FSOs), Security Staff of cleared DoD contractors participating in NISP, and anyone interested in NISP.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on the final examination (IS011.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IS011.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to Information Security
IF011.16

INFORMATION SECURITY

Description: This course is an interactive Web-based course. The course provides an introduction to the Department of Defense (DoD) Information Security Program. The Introduction to Information Security course provides students with a basic understanding of the legal and regulatory basis for the program and how the program is implemented throughout DoD. After completing this course, the student will be familiar with the DoD Information Security Program.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD civilian and military personnel with little or no experience working with classified information

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade (75%) on examination at end of course allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to Personnel Security
PS113.16

Return

Description: This course introduces the management practices and procedures required to administer the Department of Defense (DoD) Personnel Security Program (PSP) at the military base/installation level. The course provides an overview of the elements of the PSP to include: designation of sensitive duties; investigative and adjudicative practices; security officer responsibilities under the PSP one-time access requirements; special security program requirements; and due process procedures. The course identifies the types of personnel security investigations (PSIs), the position sensitivity or duties associated, and the agency authorized to conduct PSIs.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD civilian, military and contractor personnel who support the DoD PSP. Non-DoD personnel with similar responsibilities are encouraged to register because elements and concepts contained in the course apply to other Federal personnel security programs. This course is specifically designed to address the needs of individuals requiring an overview of the PSP not directly responsible for managing the program.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on the final examination (PS113.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (PS113.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to Physical Security Course
PY011.P0

PHYSICAL SECURITY

Description: This course is an interactive Web-based course. The course provides an introduction to the Department of Defense (DoD) Physical Security Program. The Introduction to Physical Security course provides students with a basic understanding of the theories and principles involved in the application of physical security in the protection of DoD assets. The course focuses on physical security and the roles people play in the physical security program, introduces the concept of security-in-depth, explores how countermeasures are developed and deployed to deter, delay, detect, or prevent attacks, and physical security planning and implementation.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: Civilian, military, and contractor personnel responsible for or involved with application of physical security in the safeguarding and protection of DoD assets.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on the final examination (PY011.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (PY011.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to Physical Security Course (AUDIO) PY099.PO

PHYSICAL SECURITY

Return

Description: Welcome to the audio version of Introduction to Physical Security. This course is a 4-part podcast that provides an introduction to the DoD Physical Security Program. Students will be provided with a basic understanding of the theories and principles involved in the application of physical security in the protection of DoD assets.

- **Lesson 1** focuses on physical security and the roles people play in the physical security program.
- **Lesson 2** introduces the concept of security-in-depth.
- **Lesson 3** explores how countermeasures are developed and deployed, to deter, delay, detect, or prevent attacks.
- **Lesson 4** covers physical security planning and implementation.

Delivery: Podcast

Length: **Part 1:** 15 minutes
Part 2: 10 minutes
Part 3: 30 minutes
Part 4: 10 minutes

Target Audience: Civilian, military, and contractor personnel responsible for or involved with application of physical security in the safeguarding and protection of DoD assets.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 75 percent on the examination at end of course will allow the student to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available year-round on CDSE STEPP.

Podcast

Tools
- Sign up for this course
- Contact the course manager

Introduction to Special Access Programs (SAPs) SA101.01

SPECIAL ACCESS PROGRAMS

Return

Description: This course introduces students to Department of Defense (DoD) Special Access Programs (SAPs). The course describes the SAP environment and discusses the interaction among the executive, legislative, and judicial branches of Government in establishing SAP policy. The roles and responsibilities of oversight and support offices and agencies, and mandatory SAP requirements are reviewed. Lessons address security enhancements across security disciplines, compliance inspection requirements, annual reviews, compliance inspections, and audits.

Delivery: Instructor-led

Length: 3 and 1/2 days

Target Audience: Newly assigned SAP security professionals, SAP non-security professionals, and security professionals needing refresher training on SAP policy.

Clearance Requirements: Secret - Student access information must be documented in JCAVS (Joint Clearance Access Verification System).

Prerequisites: Successful completion of the:

- Introduction to Information Security (IF011.16/IF011.06)
- Marking Classified Information (IF105.16/IF105.06)
- Introduction to Personnel Security Management (PS113.16/PS113.06)
- Special Access Program (SAP) Overview (SA001.16/SA001.06)

Requirements: To receive a certificate of completion, students must be present for each day of the course and obtain 80 percent of the accumulative point total for the course, calculated from scores on practical exercises and daily quizzes.

Number of Students Per Course: Varies

Notes: Ensure your STEPP Account reflects most up-to-date information; e-mail addresses and phone number are critical for communication prior to attendance at the course.

Course Schedule:

Jun 21-24, 2011	Linthicum, MD
Jul 12-15, 2011	Littleton, CO
Aug 2-5, 2011	Linthicum, MD

Instructor-led Course

Tools

- Sign up for this course
- Contact the course manager

Joint Personnel Adjudication System/Joint Adjudication Management System (JPAS/JAMS) Virtual Training for Security Professionals PS124.06

eLearning Course

Description: This course is an overview of the Joint Personnel Adjudication System (JPAS) and a detailed explanation of its subsystem, the Joint Adjudication Management System (JAMS), which is used extensively by the Department of Defense (DoD) Central Adjudication Facilities (CAFs) to record eligibility determinations and command access decisions. The course includes demonstrations with knowledge checks and practical exercises. Participants complete tasks in a virtual JPAS environment and navigate various windows and practice specific actions to perform desired functions.

Delivery: Web-Based Training

Length: 8 hours

Target Audience: DoD civilian, military, and contractor personnel who perform adjudicative functions in support of the DoD Personnel Security Program.

Prerequisites: None

Requirements: None

System Requirements: Internet Explorer browser version 5.5 or higher with Java and JavaScript enabled and Internet connection; Port 8080 (HTTP Alt) must be open for outbound Internet traffic for the student's computer.

Notes: The Defense Security Service provides the JPAS application for use by all Services and agencies throughout DoD. JPAS functionality is designed to complement the Department's Personnel Security Program. Users should direct questions of policy to their personnel security program authority or contact their JPAS Program Functional Manager.

Course Schedule:
This course is available year-round on CDSE STEPP.

Tools
- Sign up for this course
-Contact the course manager

JPAS/JCAVS Training for Security Professionals PS123.01

PERSONNEL SECURITY

Return

Description: This course provides an overview of the Joint Personnel Adjudication System (JPAS) and a detailed explanation of its subsystem, the Joint Clearance and Access Verification System (JCAVS) used extensively by Department of Defense (DoD) personnel security managers (PSMs) and contractor Facility Security Officers (FSOs) for eligibility and investigation verification. The course emphasizes the administrative procedures of JCAVS, focusing on the personnel eligibility and access processes and was recently reformatted to include hands-on exercises that allow students to navigate various windows within JPAS and practice specific actions for performing desired functions.

Delivery: Instructor-led

Length: 3 days

Target Audience: DoD PSMs, contractor FSOs, and security staff of cleared DoD contractors.

Clearance Requirements: None

Prerequisites:

- Introduction to Personnel Security Management (PS113.06)
- JPAS/JCAVS Virtual Training for Security Professional (PS123.06)

Requirements: Full-time attendance and participation in all sessions.

Number of Students Per Course: 40

Course Schedule:

May 24-26, 2011	Linthicum, MD
Jul 26-28, 2011	Stuttgart, GE
Aug 16-18, 2011	Linthicum, MD

Instructor-led Course

Tools

- Sign up for this course
- Contact the course manager

Watch a video from the instructor

JPAS/JCAVS Virtual Training for Security Professionals PS123.16

PERSONNEL SECURITY

Return

Description: This course provides an overview of the Joint Personnel Adjudication System (JPAS) and a detailed explanation of its subsystem, the Joint Clearance and Access Verification System (JCAVS) used extensively by Department of Defense (DoD) Personnel Security Managers (PSMs) and contractor Facility Security Officers (FSOs) for eligibility and investigation verification. The JPAS/JCAVS Virtual Training course is formatted to include demonstration followed by knowledge checks and practical exercises. Participants will complete task in a virtual JPAS environment and navigate various windows and practice specific actions to perform desired functions.

Delivery: Web-Based Training

Length: 8 hours

Target Audience: DoD civilian, military and contractor personnel who support the DoD Personnel Security Program.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 75 percent on examination (PS123.06) at end of course allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: The Defense Security Service provides the JPAS application for use by all services and agencies throughout the Department of Defense. JPAS functionality is designed to complement the Department's Personnel Security Program. Users should be mindful that self-help tools such as Frequently Asked Questions (FAQ), training tools and the JCAVS Desktop Resource provide guidance to the functionality of JPAS and should not be confused with Department, Agency or Service Policy. Users must refer to their agency policy whenever there is a conflict between policy and these self-help tools. Users should direct questions of policy to their personnel security program authority or contact their JPAS Program Functional Manager.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Lock and Key Systems Course
PY104.16

PHYSICAL SECURITY

Return

Description: This course familiarizes students with the various lock and key systems available for use in support of protecting classified and sensitive Department of Defense (DoD) information and assets. In this course, students learn the difference between key-operated and combination-operated locking devices, the primary parts of locking devices, and which locking devices are authorized to use in protecting classified or sensitive DoD information and assets. The course also identifies and discusses several considerations when choosing locks to secure many types of doors to buildings, ammunition bunkers, storage areas, offices, security containers, and filing cabinets. Additionally, this course identifies requirements and recommendations for a key control program and a master key locking system.

Delivery: Web-Based Training

Length: 1 hour, 30 minutes

Target Audience: This course is designed for DoD civilian and military employees as well as Defense contractors. Other Federal Government employees are welcome and encouraged to complete the course with the understanding the course is designed with DoD policies. The policies of other Federal agencies may differ from the course material.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (PY104.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (PY103.06) is launched through a separate registration. Students must register for and pass the exam in order to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Marking Classified Information Course
IF105.16

INFORMATION SECURITY

Description: Examines the requirements and methods for marking classified documents and other classified material. Lessons address general marking requirements, marking originally classified information, marking derivatively classified information, marking special types of documents and materials, changes in markings, marking foreign government information, and marking Atomic Energy information.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD military, civilian and contractor personnel who generate and mark classified information and materials.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (IF105.06) in order to print a certificate of successful completion.

Number of Students Per Course: N/A

System Requirements: Internet Explorer 5.5 or above with JAVA and JavaScript enabled.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IF105.06) is launched through a separate registration. Students must register for and pass the exam in order to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Naval Sea Systems Command (NAVSEA) Operations Security (OPSEC) Awareness Course GS120.16

GENERAL SECURITY

Return

Description: This is an interactive web-based OPSEC Awareness course covering the general principles of OPSEC for protecting unclassified and classified information and material. The course content is derived primarily from the DoD OPSEC Directive 5205.2. Lessons cover requirements and procedures for protecting unclassified and classified critical information by using the five-step OPSEC process.

After completing this course a learner will be able to:

- Identify the five-step OPSEC process
- Recognize the need to protect critical information
- Identify critical information from the perspective of an adversary
- Implement OPSEC measures to ensure protection of critical information

Delivery: Web-Based Training

Length: 25 minutes

Target Audience: The target audience for this training includes the following:

- NAVSEA military and civilian personnel
- NAVSEA contractors
- NAVSEA dependents
- DoD Security Specialists
- Other U.S. military members and DoD civilian employees
- Others with interest in OPSEC

Prerequisites: None

Requirements: Each student must view every screen and complete online activities in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

Notes: This Course is a product of Naval Sea Systems Command. Any questions about this course or its content should be referred to the NAVSEA OPSEC Program Manager at OPSEC_NAVSEA@navy.mil

NISPOM Chapter 8 Implementation IS302.01

INDUSTRIAL SECURITY

Return

Description: This course covers the DSS/ODAA Certification and Accreditation (C&A) Process, including the configuration of computers based on the security standards in Chapter 8 of the National Industrial Security Program Operating Manual (NISPOM) and the Standardization of Baseline Technical Security Configurations (published by DSS). This hands-on course explains the fundamentals of computer and network security as they relate to: (1) stand-alone computers, (2) computers interconnected in a peer-to-peer network, and (3) computers interconnected in a more complex client server network. Student exercises include preparing documentation required for C&A, configuring Windows XP Pro computers for security, trusted download, and audit trail review.

Delivery: Instructor-led

Length: 2 days

Target Audience: Industry Information Systems Security Managers (ISSMs) Although the course is targeted to individuals assigned to perform ISSM responsibilities, Defense Security Service (DSS) Industrial Security Specialists, DSS Information Systems Security Professionals (ISSPs), industry Facility Security Officers (FSOs), and other security professionals whose responsibilities include managing the security of computer systems and networks may also find the course to be of value.

Clearance Requirements: None

Prerequisites: Successful completion of the NISPOM Chapter 8 Requirements for Industry (IS201.16)

Requirements: Full-time attendance and participation in all sessions.

Number of Students Per Course: 30

Notes: IF STEPP DOES NOT RECOGNIZE PREREQUISITE COURSES, EMAIL INFO TO: CDSE.Registrar.Support@dss.mil

Course Schedule:

May 24-25, 2011	Linthicum, MD

Tools

- Sign up for this course
- Contact the course manager

Instructor-led Course

NISPOM Chapter 8 Requirements for Industry IS201.16

INDUSTRIAL SECURITY

Return

Description: The course in its entirety introduces the security requirements for safeguarding classified information being processed and stored in information systems at cleared contractor facilities through an in-depth review of Chapter 8 of the National Industry Security Program Operating Manual (NISPOM) and is the prerequisite for the NISPOM Chapter 8 Implementation (IS302.01) course. The Introduction and Modules 1-6 can be completed before registering for the final examination but is not required to take the exam.

Delivery: Web-Based Training

Length: 10 hours

Target Audience: Information System Security Managers / Officers (ISSMs/ ISSOs), and Facility Security Officers (FSOs) or individuals with overall security responsibilities within companies cleared under the National Industrial Security Program (NISP).

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on examination (IS201.06) at the end of course to receive a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Notes: Every screen of this module must be reviewed before the module will close. Modules include the following:

- Nispom Chapter 8 Requirements for Industry - Introduction
- Module 1: Classified IS Environment
- Module 2: IS Threats and Vulnerabilities
- Module 3: Accreditation Process
- Module 4: Non-Technical Requirements
- Module 5: Technical Protection Measures
- Module 6: IS Administrative Inquiries

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

OPSEC Analysis & Program Management
OPSE 2500

GENERAL SECURITY

Return

Description: Identifies the basic skills and knowledge needed to conduct an OPSEC risk analysis (applying the five steps) and implement an OPSEC program. The student is afforded the opportunity to apply OPSEC tools and lessons through a variety of practical exercises and case studies.

Delivery: Instructor-led

Length: 5 days

Target Audience: OPSEC Program Managers, OPSEC Coordinators and OPSEC Working Group Members

Clearance Requirements: Secret

Prerequisites: Successful completion of OPSE 1301 computer-based course, also available through the DSS Academy as OPSEC Fundamentals course and exam (IO-OP101.16/IO-OP101.06) or OPSE 1300, an instructor-led course offered by the Interagency OPSEC Support Staff.

Requirements: Students must attend all sessions, participate in discussions and practical exercises, and score at least 70% on the final exam.

Number of students per course: Varies

Notes: Registration for this course is being handled by the Interagency OPSEC Support Staff (IOSS). Please call the IOSS Registrar at 443-479-4671, Customer Support at 443-479-4677, ext 2 or send a message to ioss@radium.ncsc.mil. To request training or products, access the website at http://www.ioss.gov.

Course Schedule:
Currently, no courses are scheduled.

Instructor-led Course

Tools
- Sign up for this course
- Contact the course manager

OPSEC Awareness for Military Members, DoD Employees and Contractors GS130.16

OPERATIONS SECURITY

Return

Description: This is an interactive web-based course that provides OPSEC awareness for military members, government employees, contractors and dependents. The course provides information on the basic need to protect unclassified information about operations and personal information to ensure safe and successful operations and personal safety.

Course Objectives: After completing this training students will be able to:

- Recognize the five-step OPSEC Process.
- Recognize that unclassified indicators may lead an adversary to discover classified and unclassified critical information.
- Recognize vulnerabilities
- Take reasonable precautions to protect Critical Information

Delivery: Web-Based Training

Length: 45 minutes

Target Audience: The target audience for this training includes the following:

- Members of the United States military services
- Civilian employees of the Department of Defense (DoD)
- DoD Contractor employees • Other employees of the U.S. government
- Others affiliated with the U.S. Government, including military dependents

Clearance Requirements: None

Prerequisites: None

Requirements: Students must complete online course in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Course Schedule:
This course is available year-round on CDSE STEPP.

This course is also available at
http://cdsetrain.dtic.mil/
No STEPP account required

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

OPSEC Fundamentals Course
IO-OP101.16

OPERATIONS SECURITY

Description: Provides a basic working knowledge of Operations Security (OPSEC) and how it applies to Department of Defense (DoD) agencies, components and contractors. The course focuses on the history of OPSEC and the OPSEC process as described in NSDD-298. Students choose scenarios which allow them to practice OPSEC in different environments.

Delivery: Web-Based Training

Length: 4 hours

Target Audience: DoD personnel including managers, working group members, and OPSEC coordinators supporting OPSEC programs who require knowledge of the OPSEC process but will not be asked to perform analysis.

Distribution of this training product by DSS Academy is limited to students with ".gov" and ".mil" e-mail addresses. Other applicants may submit their request for this course to the Interagency OPSEC Support Staff (IOSS) through their website, www.IOSS.gov.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (IO-OP101.06) in order to print a certificate of successful completion.

Notes: This Interagency OPSEC Support Staff (IOSS) product is available for those students who must complete it as a pre-requisite for DSS Academy training. THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IO-OP101.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course

Original Classification
IF102.16

INFORMATION SECURITY

Description: Provides the policy guidance for, and purpose of original classification. The course defines original classification and identifies Original Classification Authority requirements and qualifications; reviews the six steps of the original classification decision process; discusses original classification limitations and prohibitions; explains the basis for determining classification levels and duration; and lists the authorized means for providing classification guidance.

Delivery: Web-Based Training

Length: 1 hour, 30 minutes

Target Audience: DoD civilian, military, and contractor personnel who propose, prepare, develop, or facilitate original classification decisions.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (IF102.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0 or above; Adobe Acrobat 7.0 or above; Flash Player 8.0 or above.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Personally Identifiable Information (PII) DS-IF101.06

PERSONNEL SECURITY

Description: Describes what Personally Identifiable Information (PII) is and why it is important to protect PII. This training reviews a Department of Defense (DoD) organization's responsibilities for safeguarding PII and explains individual responsibilities for PII recognition and protection. Major legal, Federal, and DoD requirements for protecting PII are presented to include the Privacy Act of 1974, E-Government Act of 2002, and the Federal Information Security Management Act, or FISMA. Federal guidance from the Office of Management and Budget, or OMB, publications is discussed. This training includes the DoD Privacy Program and reviews PII protection measures mandated by recent Office of the Secretary of Defense memoranda. Significant requirements are reviewed for handling PII and reporting any theft, loss, or compromised of this information. This training is required for DoD civilians and DoD contractors who work for DSS and have accounts on DSS networks.

Delivery: Web-Based Training

Length: 45 minutes

Target Audience: DoD civilians, military members, and contractors using DoD information and information systems.

Clearance Requirements: None

Prerequisites: None

Requirements: None

Notes: Date 10/07 - Ver 1.0

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Personnel Security Management Course
PS103.16

PERSONNEL SECURITY

Description: Addresses the management practices and procedures required to administer the Department of Defense (DoD) Personnel Security Program (PSP) at the military base / installation level. The course describes the personnel security process including the types of personnel security investigations (PSI) and the position sensitivity or duties justifying each type of investigation. It identifies the agency authorized to conduct DoD background investigations and outlines the administrative procedures for preparing and submitting electronic requests for investigation. Procedures for proper handling and control of PSI and other relevant PSP information are covered. The adjudicative guidelines used for evaluating PSP information, granting interim and final clearance eligibility, temporarily suspending access, and denying or revoking clearance eligibility are explored. Operation of the continuous evaluation program is explained.

Delivery: Web-Based Training

Length: 7 hours

Target Audience: DoD civilian, military, and contractor personnel who perform, administer, or manage all or part of the DoD PSP. Non-DoD personnel with similar responsibilities are encouraged to register since elements and concepts contained in the course apply to other federal personnel security programs.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on the final examination (PS103.06) to receive a written certificate of successful completion.

System Requirements: Internet Explorer 5.5 or above with JAVA and JavaScript enabled.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (PS103.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Personnel Security Seminar (Customized) - Adjudication PS198.01

PERSONNEL SECURITY

Description: Meets specific personnel security training needs of a requesting organization with emphasis on implementation of national adjudicative guidelines. The content, location, and format of this training is determined by the requester.

Delivery: Instructor-led

Length: Varies

Target Audience: Civilian, military, and contractor personnel as identified by the sponsoring organization.

Clearance Requirements: None

Prerequisites: None

Notes: The number of students per class and course requirements will be coordinated with the sponsoring organization.

Course Schedule:
No courses scheduled at this time.

Tools
- Sign up for this course
- Contact the course manager

Return

Instructor-led Course

Watch a video from the instructor

Personnel Security Seminar (Customized) - Joint Personnel Adjudication System (JPAS)
PS199.01

PERSONNEL SECURITY

Return

Description: Meets specific personnel security training needs of a requesting organization with a system overview of JPAS subsystem JCAVS. The content, location and/or format (resident, mobile or video teleconferencing) of this training is determined by the requester.

Delivery: Instructor-led

Length: Varies

Target Audience: Civilian, military, and contractor personnel as identified by the sponsoring organization.

Clearance Requirements: None

Prerequisites: None

Notes: The number of students per class and course requirements will be coordinated with the sponsoring organization.

Course Schedule:
Currently, no courses are scheduled.

Instructor-led Course

Tools
- Sign up for this course
- Contact the course manager

Physical Security Measures Course
PY103.16

PHYSICAL SECURITY

Return

Description: This course helps provide the student with a thorough understanding of the physical security measures available for implementation in the protection of Department of Defense (DoD) assets. The course defines the use and purpose of each measure. Topics covered include, but are not limited to, security in depth, intrusion detection systems, fencing, guard forces, and closed circuit television.

Delivery: Web-Based Training

Length: 2 hours, 30 minutes

Target Audience: DoD civilian and military personnel as well as industry contractors involved in or charged with physical security responsibilities.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (PY103.06) in order to print a certificate of successful completion.

System Requirements: Adobe Flash Player 8.0 or above; Internet Explorer 6 or above with JavaScript 1.6 or better enabled; Adobe Acrobat Reader.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (PY103.06) is launched through a separate registration. Students must register for and pass the exam in order to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Physical Security Planning & Implementation PY106.16

PHYSICAL SECURITY

Description: This course is an interactive Web-based course. The course provides an overview of the physical security planning and implementation process within the Department of Defense (DoD) physical security program. This entry-level course is designed to acquaint those charged with physical security duties and other security professionals with the physical security planning process. Included in this course are lessons which provide students with background and context about physical security planning and implementation concepts and how the risk management model drives physical security planning and implementation. Additionally, emphasis is placed on identifying the individual and group roles within the DoD physical security program and explains their importance in physical security planning and implementation.

Students should expect to cover a number of areas related to facility design and physical security considerations for construction of new or modification of existing facilities, capped off by an interactive exercise in a virtual facility.

Other areas covered in this course include exploring the documents that are used in physical security planning and implementation, The DoD Antiterrorism Program, and Oversight and Inspection processes.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: Civilian, military, and contractor personnel responsible for or involved with application of physical security in the safeguarding and protection of DoD assets.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (PY106.06) in order to print a certificate of successful completion.

System Requirements: nternet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (PY103.06) is launched through a separate registration. Students must register for and pass the exam in order to receive credit for the course.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Risk Management for DoD Security Programs Course GS102.16

GENERAL SECURITY

Description: Outlines the risk management process that practices application of a systematic approach to acquiring and analyzing information necessary for protecting assets and allocating security resources. The goal of this course is to provide security professionals with an analytical risk management process addressing five steps: Asset Assessment, Threat Assessment, Vulnerability Assessment, Risk Assessment, and Countermeasure Determination.

Delivery: Web-Based Training

Length: 3 hours

Target Audience: Civilian and military security specialists

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (80%) on exam (GS102.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 5.5 or above with JAVA and JavaScript enabled.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (GS102.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Safeguarding Classified Information in the NISP Course IS109.16

INDUSTRIAL SECURITY

Description: This course is an interactive Web-based course covering rules and procedures for protecting classified information and material in the National Industrial Security Program (NISP). Course content is derived primarily from the "National Industrial Security Program Operating Manual (NISPOM)", DoD 5220.22M chapter 5. Lessons cover requirements and procedures for safeguarding classified information including requirements for control and accountability, storage, disclosure, reproduction, and disposition of classified information.

After completing this course a learner will be able to:

- Identify the general requirements for safeguarding classified information
- Identify the requirements for control and accountability of classified information
- Identify options and requirements for storage of classified information
- Identify requirements for disclosure of classified information
- Identify requirements for reproduction of classified information
- Identify requirements for disposition of classified information

Delivery: Web-Based Training

Length: 2 hours, 30 minutes

Target Audience: The target audience for this training includes the following:

- Contractor Facility Security Officers (FSOs)
- Security Staff of cleared Department of Defense (DoD) contractors participating in the NISP
- DSS Industrial Security Representatives (IS Reps)
- DoD Industrial Security Specialists
- Others with interest in the NISP

Prerequisites: None

Requirements: Passing grade (75%) on exam (IS109.06) in order to print a certificate of successful completion.

System Requirements: MS Internet Explorer 6.0, Flash Player 8, Adobe Acrobat Reader 7.0, Internet bandwidth connection DSL or better, Display 1024 x 768, Audio 16 bit sound card, and TLS 1.0 enabled.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IS109.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

SAP Mid-Level Management
SA201.01

SPECIAL ACCESS PROGRAMS

Description: This course offers an in-depth explanation of Special Access Program (SAP) security management. The course focuses on student ability to determine enhanced security requirements based on the threat and vulnerability of SAPs. Students are given scenarios to practice adjusting security countermeasures throughout the SAP life cycle in response to the changing threat. Students review, revise, or write security-related supporting documentation such as treaty, physical security, and transportation plans.

Delivery: Instructor-led

Length: 4 and 1/2 days

Target Audience: DoD civilian, military, and contractors with multidiscipline responsibilities for the management, oversight, and support to DoD Special Access Programs with 6 months to 3 years experience. Approval for course attendance is required and will be accomplished through procedures established by the OSD and DoD SAP Central Offices.

Clearance Requirements: Secret - Student access information must be documented in JCAVS (Joint Clearance Access Verification System).

Prerequisites: Successful completion of the:

- SAP Orientation/Introduction to Special Access Programs (SAPs) (SA101.01)
- Risk Management for DoD Security Programs (GS102.16/GS102.06)

Also note: A minimum of 2 years experience in a DoD SAP is required to attend the SAP Mid-Level. A waiver for this requirement can be granted only by student's respective SAPCO.

Requirements: To successfully complete this course, students must obtain 80 percent of the accumulative point total for the course (220 of 275 points) calculated from scores on graded homework assignments, practical exercises, quizzes, and final examination.

Number of Students Per Course: 28

Notes: Ensure that your STEPP account reflects the most up-to-date information; e-mail addresses and phone number are critical for course approval and communication prior to attendance at the course.

IF STEPP DOES NOT RECOGNIZE PREREQUISITE COURSES, EMAIL INFO TO: CDSE. Registrar.Support@dss.mil

Course Schedule:

May 23-27, 2011	Linthicum, MD
Aug 22-26, 2011	Linthicum, MD

Instructor-led Course

Tools

- Sign up for this course
- Contact the course manager

Watch a video from the instructor

Once approved to attend this course, students receive an e-mail from the DSS Academy SAP Mid-Level Course Manager identifying the mandatory read-ahead materials. If you do not have the read-ahead materials identified, please contact your respective SAP Training Coordinator:

Army DoD Civilians, Military, and Contractors supporting the Army call 703-695-2707

Navy DoD Civilians, Military, and Contractors supporting the Navy call 703-699-4616

Air Force DoD Civilians, Military, and Contractors supporting the Air Force call 703-695-6262

All others call 410-865-3237.

SAP Overview
SA001.16

SPECIAL ACCESS PROGRAMS

Return

Description: This course will provide students with an overview of the Department of Defense (DoD) Special Access Program (SAP) environment, including its history, purpose, life-cycle, approval process, and roles and responsibilities.

Delivery: Web-Based Training

Length: 1.5 hours

Target Audience: DoD civilian, military and contractor personnel who are assigned to positions providing support to, or oversight of, a Department of Defense Special Access Program.

Clearance Requirements: N/A

Prerequisites: None

Requirements: Passing grade of 80 percent on the final examination (SA001.06) allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

SAP Security Awareness Seminar
SA110.01

SPECIAL ACCESS PROGRAMS

Description: This Seminar introduces students to Department of Defense (DoD) Special Access Programs (SAPs). It meets specific SAP security training needs of the requesting organization with emphasis on security enhancements across multiple security disciplines. Topics to be discussed include SAP Overview, SAP Classified Contracts and DD Forms 254, Physical Security, Personnel Security, Visits and Meetings, OPSEC, Information Assurance, Security Incidents, Classification Marking and Safeguarding, Transmission and Transportation, Security Compliance Inspections, and Security Awareness and Training. The content and location of this training is determined by the sponsoring agency.

Delivery: Instructor-led

Length: Varies (no more than 8 hours)

Target Audience: The target audience is civilian, military, and contractor personnel supporting DoD Special Access Programs (SAPs) as identified by the sponsoring organization.

Clearance Requirements: Secret

Prerequisites: NA

Number of Attendees Per Course: The number of students per class will be determined by the sponsoring agency.

Notes: Class requirements will be coordinated with the sponsoring organization.

Seminar Schedule:
There are currently no courses scheduled .

This seminar is presented on an as-requested basis. Requesting organization coordinates dates and time with the CDSE. To request a seminar, please email: SAPSecurity.Training@dss.mil.

Instructor-led Course

Ensure your STEPP Account reflects most up-to-date information; e-mail addresses and phone numbers are critical for communication prior to attendance at the course.

SAP Security Compliance Inspection Seminar SA210.01

SPECIAL ACCESS PROGRAMS

Description: This course provides students with policy and direction to ensure inspections are standardized, equitable, and consistent across inspection agencies utilizing the Joint Air Force, Army, Navy (JAFAN) manuals. The course reinforces policies and procedures established for the inspection of a Special Access Program (SAP) and its related functional areas as directed by the SAP Central Office (SAPCO) to validate compliance with Government requirements. Students develop the concept of inspection by observing and interacting rather than relying on the inspection checklist.

Delivery: Instructor-led

Length: 2 days

Target Audience: Program Security Officers (PSOs), new and experienced Inspection Team Members who uses the JAFAN series. Approval for course attendance is required and will be accomplished through procedures established by the Service SAP Central Offices.

Clearance Requirements: Secret - Student clearance eligibility and access information must be documented in the Joint Clearance Access Verification System (JCAVS)

Prerequisites: Successful completion of the SAP Orientation/Introduction to Special Access Programs (SAPs) (SA101.01).

Requirements: Full-time attendance at all sessions and participation in practical exercises.

Number of Students Per Course: 28

Notes: Ensure your STEPP Account reflects most up-to-date information; e-mail addresses and phone numbers are critical for communication prior to attendance at the course.

IF STEPP DOES NOT RECOGNIZE PREREQUISITE COURSES, EMAIL INFO TO: CDSE.Registrar.Support@dss.mil

Course Schedule:

Jul 27-28, 2011	Linthicum, MD
Sep 21-22, 2011	Linthicum, MD

Tools

- Sign up for this course
- Contact the course manager

Return

Instructor-led Course

Watch a video from the instructor

Security Awareness for Educators (SAFE) GS103.01

GENERAL SECURITY

Return

Description: This course discusses how to create an effective security awareness and education program and identifies solutions for overcoming the challenges anyone tasked with security awareness and education duties faces. The course covers how security professionals can create a program with a limited budget, gain management support, motivate coworkers, promote themselves, and prepare and conduct effective security awareness presentations. The course is an interactive blend of presentations, group workshops, and practical exercises during which attendees work in groups tackling challenges and sharing solutions.

Delivery: Instructor-led

Length: 3 days

Target Audience: DoD civilian, military, and contractor personnel who implement their organization's security awareness and education program.

Clearance Requirements: None

Prerequisites: Developing a Security Education & Training Program (GS104.16/GS104.06)

Requirements: Full-time attendance and participation in all sessions.

Number of Students Per Course: 30

Notes: CDSE accepts requests to conduct this course offsite and will work with host activities to schedule course dates. Enrollment is on a first-come, first-serve basis.

Course Schedule:

May 24-26, 2011	Niceville, FL
Sep 27-29, 2011	Linthicum, MD

Instructor-led Course

Tools

- Sign up for this course
-Contact the course manager

Security Classification Guidance Course
IF101.16

INFORMATION SECURITY

Description: This course helps provide Original Classification Authorities (OCAs) and derivative classifiers with the requisite knowledge for developing and employing security classification and declassification guidance. This course identifies U.S. Government and Department of Defense (DoD) policies applicable for developing classification guidance; explains the classification determination process; outlines the process for security classification guides and other types of classification guidance; and describes the process for developing declassification guides.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD military, civilian, and contractor personnel, with functional knowledge of the DoD Information Security Program, who develop security classification and declassification guidance. Individuals lacking functional knowledge of the DoD Information Security Program should complete the Introduction to Information Security Course (IF011.16), or comparable course of study.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (IF101.06) in order to print a certificate of successful completion.

System Requirements: Adobe Flash Player 8.0 or above.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IF101.06) is launched through a separate registration. Students must register for and pass the exam in order to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

Security Policies, Principles and Programs GS140.16

GENERAL SECURITY

Description: This course is an interactive Web-based course. The course provides an overview of the various policies, principles, programs, governing documents, as well as explores four overarching security disciplines that govern how the Department of Defense (DoD) implements its security programs. Specific areas include an introduction and background lesson and the course defines the role of the Federal Government and DoD security responsibilities.

Delivery: Web-Based Training

Length: 1 hour

Target Audience: Civilian, military, and contractor personnel responsible for or involved in the safeguarding and protection of DoD assets.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (GS140.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (GS140.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Storage Containers and Facilities Course
PY105.16

PHYSICAL SECURITY

Description: This course is an interactive Web-based course. The course provides an overview of the approved security containers and facilities used in the protection of classified national security information as well as other sensitive Department of Defense (DoD) assets. The course will identify the types of GSA-approved security containers and their uses, identify the labeling requirements for GSA-approved security containers, identify types of restricted areas and their uses, identify the physical security requirements for secure rooms, vaults, and Sensitive Compartmented Information Facilities (SCIFs), identify storage requirements for AA&E and nuclear weapons, and also identify best practices and requirements for use of security containers and facilities.

Delivery: Web-Based Training

Length: 1 hour, 15 minutes

Target Audience: Civilian, military, and contractor personnel responsible for or involved with application of physical security in the safeguarding and protection of DoD assets.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (PY105.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (PY103.06) is launched through a separate registration. Students must register for and pass the exam in order to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Transmission and Transportation for DoD IF107.16

INFORMATION SECURITY

Description: This course examines the requirements and methods for transmitting or transporting classified information and other classified material in accordance with Department of Defense (DoD) Information Security Program (DoD 5200.1-R) requirements. Lessons explain policy, documentation, preparation, dissemination requirements for specific types of information, and authorized transmission and transportation methods.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: DoD civilian and military personnel who prepare classified information and materials for transmission and transportation

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (IF107.06) in order to print a certificate of successful completion.

System Requirements: Adobe Flash Player version 8 or above; Internet Explorer 6.0 or above with JavaScript and TLS 1.0 Enabled

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IF107.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

Transmission and Transportation for Industry IS107.16

INDUSTRIAL SECURITY

Return

Description: Examines the requirements and methods for transmitting or transporting classified information and other classified material in accordance with National Industrial Security (NISP) requirements. Lessons explain policy, documentation, preparation, dissemination requirements for specific types of information, and authorized transmission and transportation methods.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: Facility Security Officers, DSS Industrial Security Representatives, and other contractor personnel who prepare classified information and materials for transmission and transportation.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade (75%) on exam (IS107.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 5.5 or above with JAVA and JavaScript enabled.

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IS107.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

Visits and Meetings in the National Industrial Security Program (NISP) Course
IS105.16

INDUSTRIAL SECURITY

Return

Description: This course is an interactive course covering the rules and procedures for classified visits and meetings for facilities participating in the National Industrial Security Program (NISP). Course content is derived primarily from chapters 6 and 10 of the National Industrial Security Program Operating Manual (NISPOM), DoD 5220.22M. The lessons cover requirements and procedures that must be completed before sending visitors to contractor facilities as well as hosting classified visits at contractor facilities. The course presents requirements and procedures used for incoming and outgoing foreign visits and North Atlantic Treaty Organization (NATO) visits and the requirements and procedures used to hold classified meetings at contractor facilities.

After completing this course, students will be able to:

- Identify characteristics of classified visits and classified meetings
- Identify responsibilities, requirements, and procedures applying to U.S. organizations sending and hosting classified visitors to U.S. facilities
- Identify responsibilities, requirements, and procedures applying to U.S. organizations hosting classified meetings at U.S. facilities
- Recognize conditions when special requirements apply to foreign visits (for example, incoming, outgoing, NATO)
- Identify responsibilities, requirements, and procedures applying to incoming and outgoing foreign and NATO visits

Delivery: Web-Based Training

Length: 2 hours

Target Audience: Facility Security Officers (FSOs), security staff of cleared DoD contractors participating in the NISP, DSS Industrial Security Representatives, DoD Industrial Security Specialists, and others with an interest in the NISP.

Prerequisites: None

Requirements: Passing grade (75%) on exam (IS107.06) in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0 or above with Adobe Acrobat Reader 7.0, Macromedia Flash 9 Plug-in and JavaScript with TLS 1.0 enabled.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
-Contact the course manager

Notes: THIS DOES NOT CONTAIN THE FINAL EXAM. The final exam (IS107.06) is launched through a separate registration. Students must register for and pass the exam to receive credit for the course.

Special Access Program (SAP) 2nd Tier Review SA202.16

NEW!

SPECIAL ACCESS PROGRAMS

Return

Description: This course provides students with an in-depth understanding of the SAP 2nd Tier Review Process. The principles, guidelines, and conditions of the Joint Air Force-Army-Navy (JAFAN) 6/4, Special Access Program (SAP) Tier Review Process, are applied to candidate nomination packages to make 2nd tier access eligibility determinations.

Delivery: Web-Based Training

Length: 10 hours

Target Audience: DoD civilian, military, and contractor personnel assigned SAP 2nd Tier Review Official duties. Approval to complete this course is required and will be accomplished through procedures established by the SAP Central Offices.

Clearance Requirements: None

Prerequisites: Successful completion of Introduction to DoD Personnel Security Adjudication Course and Examination (PS001.18/PS001.08) and Personally Identifiable Information (PII) (DS-IF101.06).

Requirements: Passing grade of 80 percent on the final examination allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Notes: "Ensure your STEPP Account reflects the most up-to-date information; email addresses and phone numbers are critical for communication regarding this course.

THIS DOES NOT CONTAIN THE FINAL EXAMINATION. The final examination (SA202.06) is launched through a separate registration. To receive credit for the course, students must register for and pass the final examination.

Prior to launching the Final Examination, it is highly recommended students have a hard copy of the JAFAN 6/4 with them to aid in taking this examination.

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

All registration requests are subject to DSSA approval. Students should ensure a valid email address is annotated in their DSS STEPP account. Registration confirmation and any additional information will be sent via email.

Introduction to the National Industrial Security Program (NISP) Certification and Accreditation Process IS100.16

Description: This course introduces the NISP certification and accreditation process. The course provides training on the policies and standards used to protect information within computer systems in support of the DSS mission. In addition, the course identifies and defines the Government and contractor roles and responsibilities. It also includes the risk management process as it relates to the certification and accreditation process.

Delivery: Web-Based Training

Length: 2 hours

Target Audience: Military, DSS civilian and other Government personnel, and contractor professionals who have responsibility for evaluating information systems and certifying to the Government that information systems meet security requirements.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing grade of 75 percent on the final examination (IS100.06) allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0 or above, Flash Player 8 or above, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Notes: THIS DOES NOT CONTAIN THE FINAL EXAMINATION. The final examination (IS100.06) is launched through a separate registration. Students must register for and pass the examination to receive credit for the course.

NEW!

INDUSTRIAL SECURITY

Return

Course Schedule:
This course is available year-round on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to Personnel Security Course (AUDIO) PS001.PO

NEW!

PERSONNEL SECURITY

Return

Description: This course is a 4-part podcast that provides an Introduction to the Department of Defense (DoD) Personnel Security Program. Students will be provided with a basic understanding of the theories and principles involved in the application of personnel security in the protection of DoD assets.

- **Lesson 1** focuses on how the government uses personnel security to protect its citizens, missions, and National security.
- **Lesson 2** discusses the authority for standardized procedures for DoD personnel security, as well as covering its five elements.
- **Lesson 3** will look at the process for granting and denying security clearance eligibility.

Delivery: Podcast

Length: **Part 1:** 14 minutes
Part 2: 24 minutes
Part 3: 36 minutes

Target Audience: Civilian, military, and contractor personnel responsible for or involved with the administration of the personnel security program.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 75 percent on examination at end of course will allow the student to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available throughout the year on CDSE STEPP.

Podcast

Tools
- Sign up for this course
- Contact the course manager

Introduction to Information Security Podcast IF011.P0

NEW!

INFORMATION SECURITY

Return

Description: This course is a five-part podcast that provides an introduction to the DoD Information Security Program. Students will be provided with a basic understanding of the legal and regulatory basis for the program and how the program is implemented throughout DoD.

- **Lesson 1** provides an overview of the Information Security program.
- **Lesson 2** introduces the concept of classification of information.
- **Lesson 3** discusses declassification of information.
- **Lesson 4** explores safeguarding of information.
- **Lesson 5** covers briefings.

Delivery: Podcast

Length: **Part 1:** 22 minutes
Part 2: 20 minutes
Part 3: 12 minutes
Part 4: 50 minutes
Part 5: 10 minutes

Target Audience: DoD civilian and military personnel with little or no experience working with classified information.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 75 percent on the examination at the end of the course will allow the student to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available throughout the year on CDSE STEPP.

Podcast

Tools
- Sign up for this course
- Contact the course manager

Thwarting the Enemy: Providing Counterintelligence and Threat Awareness to the Defense Industrial Base (CI 111.16)

NEW!

COUNTERINTELLIGENCE

Return

Description: This new course, "Thwarting the Enemy: Providing Counterintelligence and Threat Awareness to the Defense Industrial Base," was developed for employees working at cleared defense contractor facilities. This WBT course will allow employees to complete the training at any time to meet the annual Threat Awareness training requirement. The emphasis of the training is to make employees aware of potential threats directed against U.S. technology; it also explains common suspicious activities which they should be reporting to the FSO in compliance with NISPOM 3-107 and 1-302.

FSOs are encouraged to use this DSS Counterintelligence Office sponsored training to meet the Security Training and Briefings requirement outlined in NISPOM Chapter 3.

Delivery: Web-Based Training on DTIC website

Length: 45 minutes

Target Audience: The target audience for this training is employees working within cleared defense contract facilities in support of the defense industrial base. Audience is any individual who must comply with the National Industrial Security Program, DoD 5220.22-M.

Clearance Requirements: None

Prerequisites: None

Requirements: Students completing this training should provide a copy of the training certificate to their individual FSO to ensure they receive credit for completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

NOTES: The course includes a printable certificate which can serve as evidence that a student completed the course. When a student takes the course using this link, DSS will not maintain any record of that student by name or any personally identifiable information. If the student needs documentation that he or she has completed the course he or she will have to print the certificate at the end of the course.

Course Schedule:
This course is available throughout the year on the DTIC website.

eLearning Course

Tools
- Sign up for this course

Introduction to Industrial Security Podcast IS011.P0

NEW!

INDUSTRIAL SECURITY

Return

Description: This course is a 5-part podcast that provides an Introduction to the Department of Defense (DoD) Industrial Security Program. Students will be provided with a basic understanding of the theories and principles involved in the application of industrial security in the protection of DoD assets.

- **Lesson 1** provides an introduction to industrial security and its purpose.
- **Lesson 2** discusses industrial roles and responsibilities.
- **Lesson 3** will look at the implementation of the National Industrial Security Program, or NISP.
- **Lesson 4** is an introduction to contraction administration.
- **Lesson 5** is all about clearances.

Delivery: Podcast

Length: **Part 1:** 9.5 minutes
Part 2: 9 minutes
Part 3: 7.5 minutes
Part 4: 11 minutes
Part 5: 10 minutes

Target Audience: Civilian, military, and contractor personnel responsible for or involved with the administration of the industrial security program.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 75 percent on examination at end of course will allow the student to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available throughout the year on CDSE STEPP.

Podcast

Tools
- Sign up for this course
- Contact the course manager

NISP Self-Inspection Course (IS130.16)

NEW!

INDUSTRIAL SECURITY

Return

Description: This on-line course introduces the requirement to conduct self-inspections. This course focuses on how to conduct a self-inspection to include: preparing for a self-inspection, methods used to conduct self inspections, activities involved in performing a self inspection and actions taken once a self-inspection is complete. The Self-Inspection Handbook is also introduced.

Delivery: Web-based

Length: 1.5 hours

Target Audience: The primary target audience of this course is Facility Security Officers at cleared DoD contractors participating in the NISP. Secondary audiences include other contractor security personnel, DSS Industrial Security Representatives, and DoD Industrial Security Specialists.

Clearance Requirements: None

Prerequisites: None

Requirements: Passing score of 75 percent on exam (IS130.06) at the end of the course in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available throughout the year on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Original Classification Podcast (IF102.P0)

NEW!

INFORMATION SECURITY

Return

Description: This course is a three-part podcast that provides the policy guidance for, and the purpose of original classification. This course defines original classification and identifies Original Classification Authority requirements and qualifications; reviews the six steps of the original classification decision process; discusses original classification limitations and prohibitions; explains the basis for determining classification levels and duration; and discusses the authorized means for providing classification guidance.

- **Lesson 1** provides an overview of the basics of Original Classification.
- **Lesson 2** identifies original classification authority requirements and qualifications.
- **Lesson 3** discusses the six-step process in making effective classification decisions, the process for determining the duration of classification and the authorized sources of classification guidance.

Delivery: Podcast

Length: **Part 1:** 6 minutes
Part 2: 10 minutes
Part 3: 28 minutes

Target Audience: DoD civilian military and contractor personnel who propose, prepare, develop, or facilitate original classification decisions.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 75 percent on the examination at the end of the course will allow the student to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available throughout the year on CDSE STEPP.

Podcast

Tools
- Sign up for this course
- Contact the course manager

Introduction to Risk Management (GS150.16)

NEW!

GENERAL SECURITY

Return

Description: This course is designed to provide an introduction to the five-step Risk Management process.

Delivery: Web-based

Length: 30 minutes

Target Audience: This course is designed for DSS civilian and military employees as well as defense contractors.

Clearance Requirements: None

Prerequisites: None

Requirements: None

System Requirements: IE 6.0, Flash Player 8, Internet Bandwidth connection (DSC or better), Display (1024x768), Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Course Schedule:
This course is available throughout the year on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Special Access Programs (SAP) Overview Podcast (SA001.PO)

NEW!

SPECIAL ACCESS PROGRAMS

Return

Description: Welcome to the audio version of the Special Access Program (SAP) Overview. This course is a four-part podcast that provides an overview of the Department of Defense (DoD) Special Access Program (SAP) environment, including its history, purpose, life-cycle, approval process, and roles and responsibilities.

- **Lesson 1** provides an introduction to Special Access Programs (SAPs).
- **Lesson 2** covers the SAP life-cycle and structure.
- **Lesson 3** discusses the SAP approval process.
- **Lesson 4** explores SAP operations.

Delivery: Podcast

Length: **Part 1:** 15 minutes
Part 2: 11 minutes
Part 3: 10 minutes
Part 4: 18 minutes

Target Audience: DoD civilian, military and contractor personnel who are assigned to position providing support to, or oversight of, a Department of Defense Special Access Program.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 80 percent on the examination at end of course will allow the student to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available throughout the year on CDSE STEPP.

Podcast

Tools
- Sign up for this course
- Contact the course manager

NISPOM Chapter 8 for Industry Seminar (IS197.01)

NEW!

INDUSTRIAL SECURITY

Return

Description: The course introduces the security requirements for safeguarding classified information being processed and stored in information systems at cleared contractor facilities through a review of Chapter 8 of the National Industry Security Program Operating Manual (NISPOM) and the ISFO Process manual.

Topics include: An overview of the Certification and Accreditation (C&A) process A discussion of non-technical requirements for C&A A demonstration of technical protection measures.

Delivery: Instructor-led

Length: 2 days

Target Audience: Industry Information Systems Security Managers (ISSMs) Although the course is targeted to individuals assigned to perform ISSM responsibilities, Defense Security Service (DSS) Industrial Security Specialists, DSS Information Systems Security Professionals (ISSPs), industry Facility Security Officers (FSOs), and other security professionals whose responsibilities include managing the security of computer systems and networks may also find the course to be of value.

Clearance Requirements: None

Prerequisites: None

Number of Students Per Course: 100

Notes: Requirements: Full-time attendance and participation in all sessions

Course Schedule:
No courses are currently scheduled.

Tools
- Sign up for this course
- Contact the course manager

Instructor-led Course

CDSE Training Resources for SPēD (SPED020.18)

NEW!

CERTIFICATION PROGRAMS

Return

Description: The CDSE Training Resources for Security Professional Education Development (SPēD) contain diagnostic tests and links to training content associated with the Security Fundamentals Professional Certification (SFPC) assessment. The diagnostic tests contain types of questions similar to SFPC assessment questions; they assist security practitioners in identifying topics for further study. Additionally, security practitioners can access training content to enhance current knowledge.

Delivery: Web-Based with some printable resources

Length: N/A

Target Audience: DoD Security Professionals who plan to take the SPēD Security Fundamentals Professional Certification (SFPC).

Clearance Requirements: None

Prerequisites: None

Requirements: None

System Requirements: Be able to open PDF document

Notes: Internet Explorer 5.5

Course Schedule:
This course is available throughout the year on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Facility Clearances in the NISP IS140.16

NEW!

INDUSTRIAL SECURITY

Return

Activity Description: The Facility Clearances in the NISP (FCL) course introduces the student to the purpose and the eligibility requirements of an FCL. The course will cover the FCL request process as well as the impact the various business structures may have on this process. Additionally, the course will discuss FCL maintenance, to include the various FCL statuses and the impact that certain changed conditions and personnel actions may have on an FCL.

Delivery: Web-based

Length: 2.0 hours

Target Audience: The primary target audience of this course is Facility Security Officers at cleared DoD contractors participating in the NISP. Secondary audiences include other contractor security personnel, DSS Industrial Security Representatives, and DoD Industrial Security Specialists.

Clearance Requirements: None

Prerequisites: None

Course Requirements: Passing grade (75%) on exam (IS140.06) at the end of the course in order to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0.

Course Schedule:
This course is available throughout the year on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

Introduction to Critical Program Information CI120.16

NEW!

COUNTERINTELLIGENCE

Description: This is an introductory course for DoD or Defense Industrial personnel working on programs which may contain Critical Program Information. The information includes an explanation of how CPI identification and required continuous security protection procedures fit into the Defense Acquisition Life Cycle. The training covers the purpose and identification process of CPI. It provides policy guidance, steps taken to identify CPI (threat assessment, vulnerabilities, risk management), lists required procedures to support CPI, and review of the Program Protection Plan and countermeasure requirements.

Delivery: Web-Based Training on DSS STEPP website

Length: 90 minutes

Target Audience: The target audience for this training is DoD or contract employees providing security support to Critical Program Information within Research, Development, Test, and Evaluation (RDT&E) and the Defense Acquisition Programs. This training supports guidance outlined in DoDI 5200.39, Critical Program Information (CPI) Protection within the Department of Defense.

Clearance Requirements: None

Prerequisites: None

Requirements: A passing grade of 75 percent on the final examination (CI120.06) allows students to print a certificate of successful completion.

System Requirements: Internet Explorer 6.0, Flash Player 8, Internet bandwidth connection (DSL or better), Display 1024 x 768, Audio (16-bit sound card), Adobe Acrobat Reader 7.0

Notes: THIS DOES NOT CONTAIN THE FINAL EXAMINATION. The final examination (CI120.06) is launched through a separate registration. Students must register for and pass the examination to receive credit for the course.

Return

Course Schedule:
This course is available throughout the year on CDSE STEPP.

eLearning Course

Tools
- Sign up for this course
- Contact the course manager

DoD Personnel Security Management for Security Professionals (PS212.01)

NEW!

PERSONNEL SECURITY

Return

This course has combined the Personnel Security Seminar and JPAS/JCAVS Training for Security Professionals

Description: This course reviews the management practices and procedures required to administer the Department of Defense (DoD) Personnel Security Program (PSP). The course also identifies the types of personnel security investigations (PSIs) that DoD uses and those duties and position designations associated with each PSI. It outlines administrative procedures for preparing and submitting electronic request for PSIs. In addition, the course reviews adjudicative guidelines used for determining eligibility and explores the requirements for reporting adverse information, and identifies requirements and procedures for granting interim/temporary eligibility. The course utilizes practical exercises to reinforce knowledge and skills acquired through prerequisite courses.

This course also provides an overview of the Joint Personnel Adjudication System (JPAS) and a detailed explanation of its subsystem, the Joint Clearance and Access Verification System (JCAVS), used extensively by Department of Defense (DoD) personnel security managers (PSMs) and contractor Facility Security Officers (FSOs) for eligibility, access and investigation verification. The course emphasizes the administrative procedures of JCAVS, focusing on the personnel eligibility and access processes and was recently reformatted to include hands-on exercises that allow students to navigate various windows within JPAS and practice specific actions for performing desired functions.

Delivery: Instructor-led

Length: 40 hours

Target Audience: DoD civilian, military, and contractor personnel performing personnel security duties.

Clearance Requirements: None

Prerequisites: Introduction to Personnel Security (PS113.16 and Exam PS113.06), Introduction to DoD Personnel Security Adjudication (PS001.18 and Exam PS001.08) and JPAS/JCAVS Virtual Training for Security Professionals (PS123.16 and Exam PS123.06)

Course Schedule:
NEW COURSE - AVAILABLE FY12

Instructor-led Course

Tools
- Contact the course manager

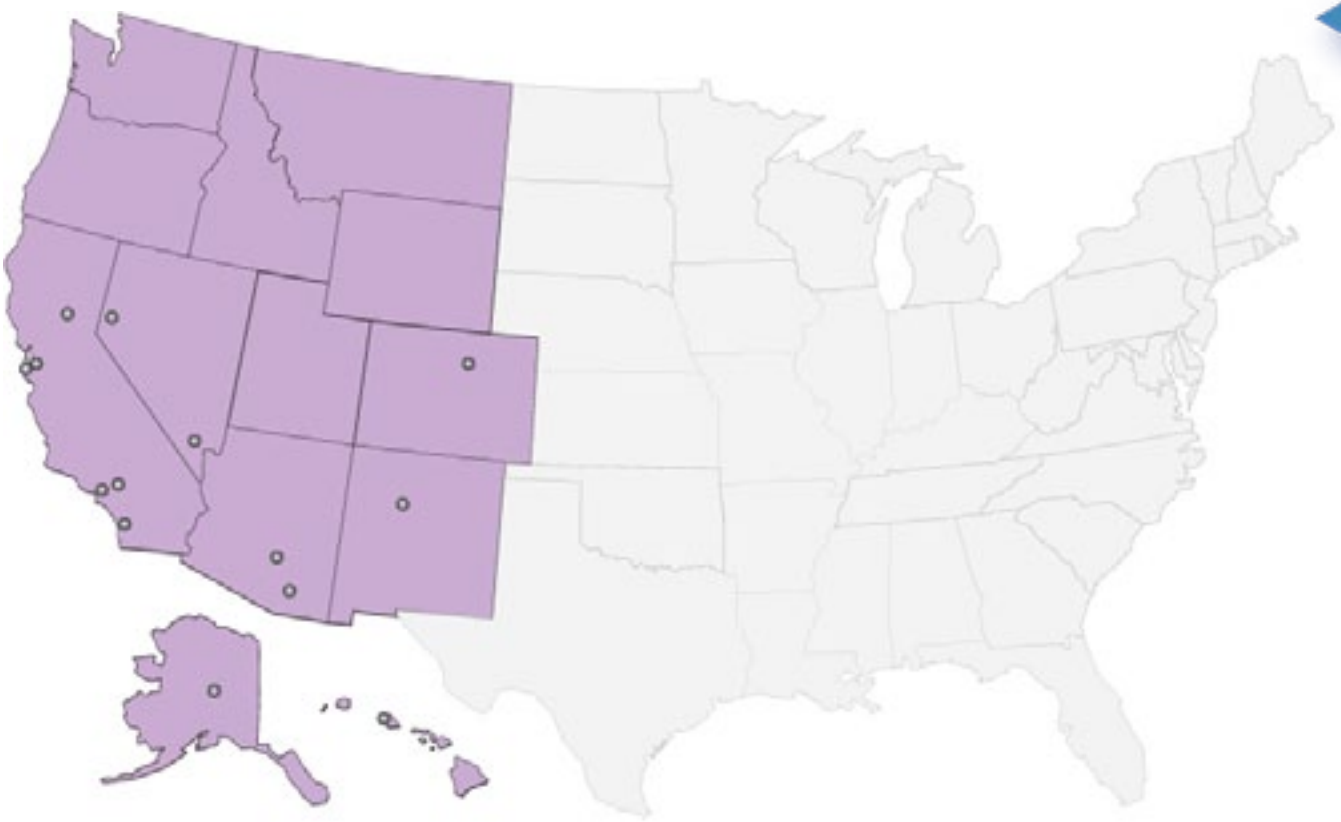
Number of students per course: Minimum: 25; Maximum: 40

System Requirements: N/A

Notes: CDSE accepts requests to conduct this course offsite and will work with host activities to schedule course dates.

Enrollment is on a first-come, first-served basis and is open to organizations in the geographic area.

Return



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GS103.01 Security Awareness for Educators (SAFE)

INDUSTRIAL SECURITY
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IS302.01 NISPOM Chapter 8 Implementation
IS197.01 NISPOM Chapter 8 for Industry Seminar

INFORMATION SECURITY
IF101.01 Information Security Orientation
IF201.01 Information Security Management

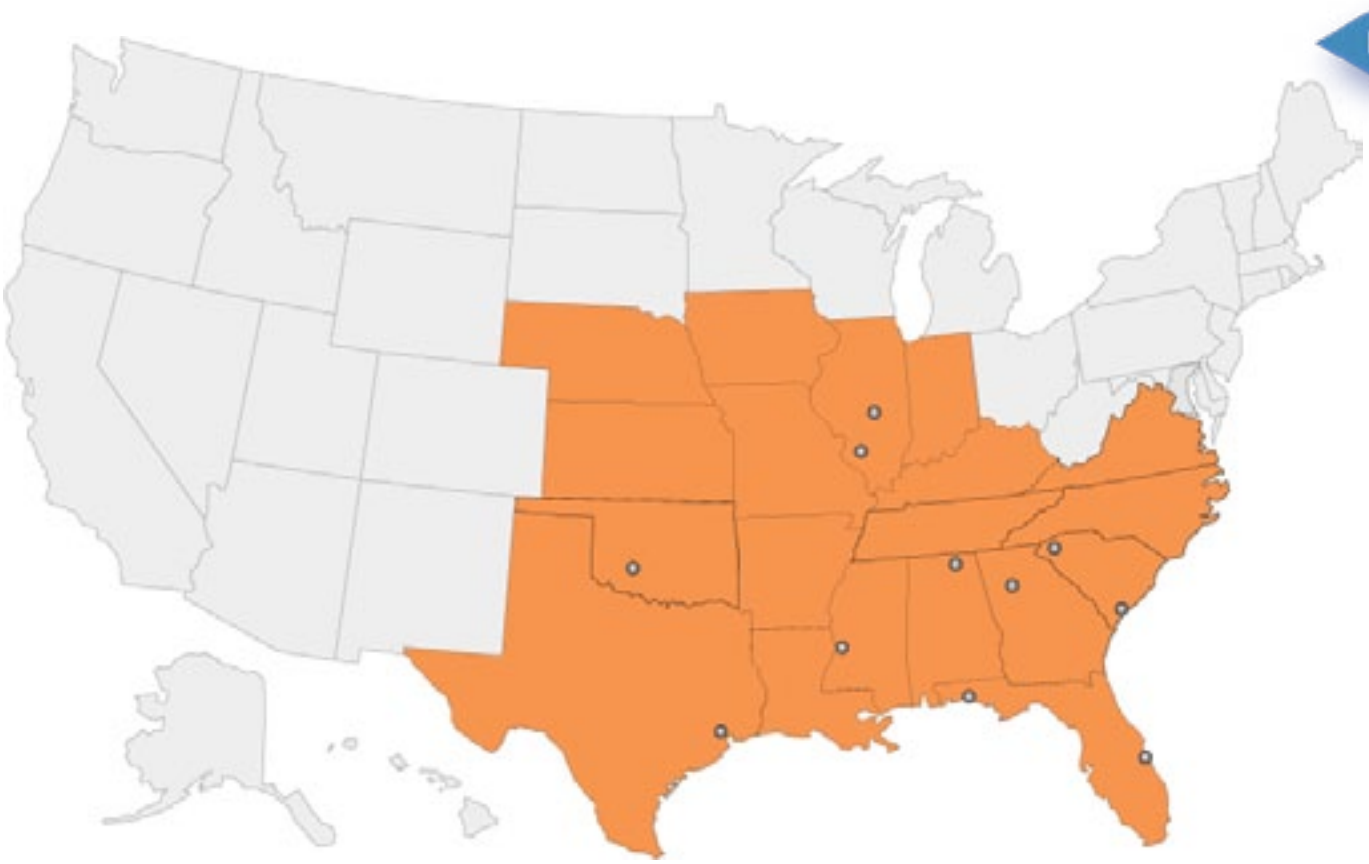
OPERATIONS SECURITY
OPSE 2500 OPSEC Analysis and Program Management

PERSONNEL SECURITY
PS202.01 DoD Personnel Security Seminar
PS123.01 JPAS/JCAVS Training for Security Professionals
PS198.01 Personnel Security Seminar (Customized) - Adjudication

SPECIAL ACCESS PROGRAMS
SA101.01 Introduction to Special Access Programs (SAPs)
SA210.01 SAP Security Compliance Inspection Seminar

Western Region

PS202.01	Sept 27-30, 2011	Buckley AFB, CO



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GS103.01 Security Awareness for Educators (SAFE)

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IS302.01 NISPOM Chapter 8 Implementation
IS197.01 NISPOM Chapter 8 for Industry Seminar

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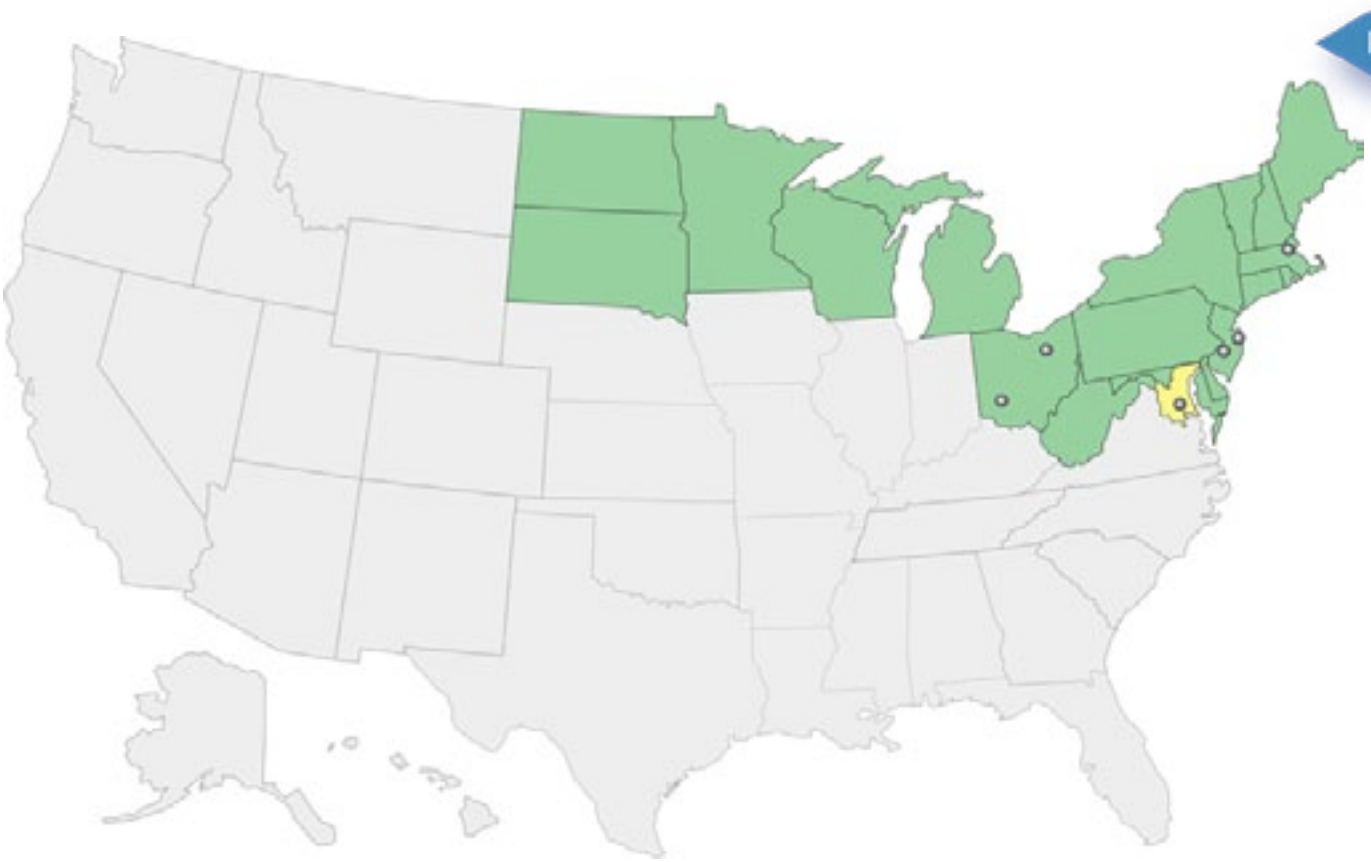
PS198.01 Personnel Security Seminar (Customized) - Adjudication

SPECIAL ACCESS PROGRAMS
SA101.01 Introduction to Special Access Programs (SAPs)
SA210.01 SAP Security Compliance Inspection Seminar

Southern Region

GS101.01	May 10-19, 2011	Shaw AFB, SC
IS121.01	May 23, 2011	Niceville, FL
GS103.01	May 24-26, 2011	Shalimar, FL
IF101.01	June 7-8, 2011	Ft. Leonard Wood, MO
PS202.01	June 21-24, 2011	Ft Leavenworth, KS
GS101.01	Aug 16-25, 2011	Vicksburg, MS
PS202.01	Aug 23-26, 2011	Robins AFB, GA



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GS103.01 Security Awareness for Educators (SAFE)

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IS302.01 NISPOM Chapter 8 Implementation
IS197.01 NISPOM Chapter 8 for Industry Seminar

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IF101.01 Information Security Orientation
IF201.01 Information Security Management

OPERATIONS SECURITY
OPSE 2500 OPSEC Analysis and Program Management

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PS202.01 DoD Personnel Security Seminar
PS123.01 JPAS/JCAVS Training for Security Professionals
PS198.01 Personnel Security Seminar (Customized) - Adjudication

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SA101.01 Introduction to Special Access Programs (SAPs)
SA210.01 SAP Security Compliance Inspection Seminar

Northern Region

GS101.01 Jul 12-21, 2011 WPAFB, OH

Capital Region

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DISAM - Security Cooperation Officer Orientation SCM-OC (IN111.06)
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