

Attention OBMS users: An ISFD account is not a requirement for accessing OBMS.

To access OBMS, you are only required to have an NCAISS account. When OBMS first deployed, there were two mechanisms for users to use in gaining access to OBMS to assist with the rollout:

1) All active ISFD user account users received an email notification providing them step-by-step guidance on how to register their PKI certificate to obtain NCAISS and OBMS accounts. Knowing your ISFD username and password is required.

Note: If you did not receive the above auto-generated email, please follow the below steps and reference the tutorials/user guides located here: <http://www.dss.mil/diss/ncaiss.html>)

2) Creating an OBMS account through self-registration (steps are located within the NCAISS Tutorial and the OBMS Integration Tutorial located on <http://www.dss.mil/diss/ncaiss.html>). A user will follow these high-level steps (again, the tutorials and user guides are located here: <http://www.dss.mil/diss/ncaiss.html>).

- A) Navigate to <https://sso.dss.mil>
- B) Click Register for an Account and complete all required fields
- C) After clicking register, an email confirmation goes out notifying the user that an NCAISS account has been created
- D) Navigate to <https://sso.dss.mil>
- E) Click Register Certificate and put in the NCAISS ID and password you set during the above enrollment process (the user ID emailed to you)
- F) Click CAC/ECA Login and then select Request/Manage OBMS Access under the "OBMs Quick Links"
- G) Complete the required fields
- H) Upon completion the request must be approved. When approved, you will receive confirmation via email